



## Minutes

### Anson City Council Meeting

The Anson City Council met on the 11<sup>th</sup> day of January 2016 at the Anson Public Library. Members of the Council present were Keith Gilbert, Evelyn Edwards, Angela Ramirez, Jeannie Free, and Larry White. Also present City Attorney Chad Cowan, Police Chief David Moore, and City Manager Sonny Campbell.

With Mayor Herndon being absent Mayor Pro-tem Keith Gilbert called the meeting to order at 5:59pm.

Larry White provided the opening prayer.

A. Discuss and take action on minutes from previous meeting.

Evelyn Edwards made the motion to approve the minutes with 3 corrections, Angela Ramirez provided the second all approved.

B. Presentation from Citizens. No formal action may be taken.

Pat Seballos addressed the council with concerns about 2311 Ave N street maintenance, and concerns with the Anson City Pool Mushroom fountain.

C. Discuss and take action on sale of trust property known as Lot Twelve (12) in Block three (3), of Wilson and McCreight Addition in the City of Anson, Jones County, Texas (R16809). For the Bid of \$276.00 from Geneva Dalbert, 1202 Ave. D, Anson Texas 79501

Motion by Evelyn Edwards to accept the bid of \$276.00 from Geneva Dalbert for property R16809, Larry White provided the second all approved.

D. Discuss and take action on sale of trust property known as Seventy-Six by One Hundred foot(76'X100') tract in the middle of the North one-half of Block Three(3) of the Edmonds Addition in the City of Anson, Jones County, Texas (R15220). For the Bid \$500.00, from Greg Goza, 1232 20<sup>th</sup> Street, Anson TX 79501.

Motion by Larry White to accept the bid of \$500.00 from Greg Goza for property R15220, Evelyn Edwards provided the second all approved.

E. Discuss and take action on sale of trust property known as Abst 981 14 T and No-1, Tract 981-40-A acres out of the NEC, City of Anson, Jones County, Texas, (R51742). For the Bid of \$75.00 from Eugene Campbell, 1217 Glenhaven , Abilene, TX 79603-4616

Evelyn Edwards made the motion to reject the bid of \$75.00 from Eugene Campbell for property R51742, Angela Ramirez provided the second all approved.



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- F. Discuss and take action on sale of trust property known as Lot Three (3) in Block Twenty-four (24) in Edmonds Addition in the City of Anson, Jones County, TX (R51019). For the Bid of \$53.00, from Zackery Gage Thomas, 2053 CR 475, Anson Texas 79501.  
Motion by Larry White to reject the bid of \$53.00 from Zackery Gage Thomas for property R51019, Angela Ramirez provided the Second. Vote taken with 4 ayes and one nay (Jeannie Free).
- G. Discuss and take action on: IDC/ADC/ Street Fund sales tax monies.  
After discussion the council determined to move forward with the creation of a petition to dissolve the IDC, and transfer the current collected sales tax monies from the IDC, to the street fund. This petition needing signatures from 10% of the registered voters from the last general election. If the 10% of petition signatures is met a ballot item can be placed in the next general election.  
Motion by Evelyn Edwards to move forward in the creation of a petition to dissolve the IDC and reallocate monies to street fund, Angela Ramirez provided the Second, all approved.
- H. Discussion of Open Meeting Act and Open Records Act training required of all council as set out in Texas Government Code §551.005.  
City Attorney Chad Cowan gave the council various examples of the Open Meeting Act and Open Records Act, and also informed the new council members they had 90 days to complete their training. With no action needed the council moved on.
- I. Police Report
- a. Discuss reports from the previous month pertaining to law enforcement and animal control.  
Chief Moore. Provided the council a summary of all police activity and animal control activity for the month of December 2015. With no action needed the council moved on.
- J. City Manager Report: Discuss and of take action on
- a. Update on TML Claim.  
City Manager Campbell informed the council that TML will approve Anthony Ramos's claim, and that new claim had been filed on the Cosby home due to a 2<sup>nd</sup> floor leak that had occurred and caused significant water damage.
  - b. Update on EMS.  
City manager Campbell informed the council that City would exclude the EMS from the asset transfer to the Hospital district. An inspection of the EMS unit is scheduled and upon successful inspection the City will be eligible for a provider number. The City will continue to use the Hospitals provider number until the City's provider number is acquired.
  - c. Financial update.  
City Manager Campbell informed the council of the various problems with the General Ledger and steps taken to correct these errors.



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K. Discuss and take action on accounts payable.

After review of accounts payable. Larry White made the motion to pay the bills, Angela Ramirez proved the second all approved.

L. Adjourn.

Evelyn Edwards made the motion to adjourn, Keith Gilbert provided the second all approved.

Mike Herndon, Mayor

Attest

MinutesAnson City Council Meeting

The Anson City Council met on the 25<sup>th</sup> day of January 2016 at the Anson Public Library. Members of the Council present were Keith Gilbert, Evelyn Edwards, Angela Ramirez, Jeannie Free, and Larry White. Also Present was City Attorney Chad Cowan, Police Chief David Moore, and City Manager Sonny Campbell.

Mayor Herndon called the meeting to order at 6:02pm.

Larry White provided the opening prayer.

A. Discuss and take action on minutes from the previous meeting.

Evelyn Edwards made the motion to approve the minutes, Keith Gilbert provided the second (Mayor Herndon being absent from the previous meeting abstained from voting) all approved.

B. Presentation from Citizens. No formal action may be taken.

Zackery Gage Thomas asked the council to reconsider a trust property bid previous submitted.

Linda Powell spoke to the council about the many projects the IDC had done in the past, and her concerns about the council's future plans for the IDC. Charley Hicks and Aub Pearson also spoke with concerns about the IDC.

C. Discuss and take action on the sale of trust property known as; North Half of Lot Two (2) in Block (7), of Original Town of Anson, Jones County, Texas (R11739). For the bid of \$300.00 from Gerald D. Carpenter, P.O. Box 13852 Odessa, TX 79768-3852

Evelyn Edwards made the motion to accept the bid of \$300.00 from Gerald D. Carpenter for property R11739, Larry White provided the second. Vote taken with 4 votes of aye and 2 nay (Keith Gilbert, Mayor Herndon)

D. Discuss and take action on the sale of trust property known as; South Half of Lot Two (2) in Block (7), of Original Town of Anson, Jones County, Texas (R22877). For the bid of \$300.00 from Gerald D. Carpenter, P.O. Box 13852 Odessa, TX 79768-3852

Evelyn Edwards made the motion to accept the bid of \$300.00 from Gerald D. Carpenter for property R22877, Jeannie Free provided the second. Vote taken with 4 votes of Aye and 2 nay (Keith Gilbert, Mayor Herndon).



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- E. Discuss and take action on sale of trust property known as; North ½ of Lot Twenty-eight (28) and Lot Twenty-nine (29), in Block D of Westover Terrace Addition in the City of Anson, Jones County, Texas (R23534). For the bid of \$1500.00 from Jose Guadalupe and Marie-Jayne Arguello, 1320 11<sup>th</sup> St. Anson, TX 79501

Jeannie Free made the motion to accept the bid of \$1500.00 from Jose Guadalupe and Marie-Jayne Arguello for property R23534, Evelyn Edwards provided the second, all approved.

- F. Discuss and take action on Budget Workshop.

The council determined the first Budget Workshop will be conducted on the 9<sup>th</sup> day of February 2016 at the Anson City Hall at 6:00pm. The Council will determine the date and time of the Next Budget workshop at this meeting if one necessary.

- G. Discuss and take action on ordinance calling for a special election to reallocate the sale and use taxes for the Industrial Development Corporation of Anson, Inc. (a 4A Economic Development Corporation); the Anson Development Corporation, Inc. ( a 4B Economic Development Corporation); and the Street Maintenance and Repair Tax

The council discussed the written ordinance that was provided and the purposed ballot language for reallocating the sales and use tax of the IDC, ADC, and Street Fund. No action was taken at this time, as this was the first reading of the ordinance.

- H. Mayor Report.

Mayor Herndon provided the council with an update on the status of the HOME program, status of the USDA negotiations, and assured everyone the City of Anson would stick to a plan of action concerning the street repair.

- I. Discuss and take action on accounts payable.

After review of accounts payable. Keith Gilbert made the motion to pay the bills, Mayor Herndon provided the second, all approved.

- J. Adjourn

With no further business Mayor Herndon adjourned the meeting.



  
Mayor, Herndon

MinutesAnson City Council Meeting Public Hearing

The Anson City Council met on the 8<sup>th</sup> day of February 2016 at 5:45pm at the Anson Public Library to hold a public hearing regarding the submission of an application to the Texas Department of Agriculture for a Texas Community Development Block Grant Program (TxCDBG) grant. Members of the Council present are as follows Larry White, Jeannie Free, Evelyn Edwards, and Mayor Pro-tem Keith Gilbert.

Mayor Pro-tem Keith Gilbert called the Public hearing to order at 5:52pm.

Gary Smith a representative with GrantWorks gave a brief explanation of the Texas Community Development Block Grant Program (CDBG) and the previous projects done in the City of Anson.

With no public comment Mayor Pro-tem Keith Gilbert adjourned the meeting at 5:58pm.

Mayor

Attest







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### Minutes

#### Anson City Council Meeting

The Anson City Council met on the 8<sup>th</sup> day of February 2016 at 6:00pm at the Anson Public Library. Members of the Council were Keith Gilbert, Evelyn Edwards, Angela Ramirez, Jeannie Free, and Larry White. Also present Police Chief David Moore, City Manager Sonny Campbell, and City Attorney Chad Cowan (arriving after Item B).

Mayor Herndon called the meeting to order at 6:00pm

Keith Gilbert provided the opening prayer.

A. Discuss and take action on minutes from the previous meeting.

Evelyn Edwards made the motion to approve the minutes, Angela Ramirez provided the second all approved.

B. Presentation from Citizens. No formal action may be taken. (limit 5 minutes per spokesperson)

Pat Seballos provided the City Council with an IDC expense report for the previous 5 years, and requested the IDC be provided with an ADC expense report for the previous 10 years.

Linda Powell informed the Council that she would be recording the meeting pertaining to the IDC.

C. Discuss and take action on second reading of an ordinance calling for a special election to reallocate the sales and use taxes for the Industrial Development Corporation of Anson, Inc. ( a 4A Economic Development Corporation); the Anson Development Corporation, Inc. ( a 4B Economic Development Corporation); and the Street Maintenance and Repair Tax.

After council discussion Keith Gilbert made the motion to approve Ordinance #915 and move forward with the Special Election to reallocate the sales and use taxes, Larry White provided the second. Vote taken with 4 votes of aye and 2 votes of nay (Jeannie Free and Angela Ramirez)

D. Discuss and take action on repair of Road grader.

Jeannie Free made the motion to move forward with the repair of the Model-140H road grader based upon the \$9,477.75 estimate provided by Warren Cat, Larry White proved the second, all approved.

E. Discussion on flooding of the Wilson Trailer parking lot (Ray Wilson)

Ray Wilson not being present Bobby Wilson represented Wilson Trailer. Bobby Wilson provided the council with a map describing the various elevation changes in the Waterway, and his ideas to alleviate the problem flooding. The Council and Mr. Wilson discussed the problems with the water way and potential solutions to improve the flow of water.



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- F. Discuss and take action on claim of flood damage By Ray Wilson at the Wilson Trailer parking lot. The Council may adjourn into executive session as set in the Texas Gov't Code 551.071( Consultation with Attorney)
- The Council determined that more information was needed from Jones County Commissioner Joe Whitehorn. A question as to who is responsible for County Road 475, what the County has done remedy the flooding, and as to how the City and County could resolve the problem together. This item was tabled until the following City Council meeting at which Joe Whitehorn will be invited to attend.
- G. Discuss and take action on an Ordinance of the City Council of the City of Anson, Texas Designating a reinvestment zone within the City of Anson in accordance with Chapter 312 of the Texas Tax Code on property known as ALL of Lot Number ONE (1) and TWO (2), In Block No. 79 of the ORIGINAL TOWN OF Anson.
- No action was needed at this time, as this was the first reading of the Ordinance. The City Council moved on.
- H. Police Report
- a. Discuss reports from the previous month pertaining to law enforcement and animal control  
Chief Moore provided the Council with a summary of the Police and Animal Control activity for the month of January.
  - b. Discuss racial profile report.  
Chief Moore provided the City Council with a detailed yearly report on racial profiling.  
With action needed on this item Keith Gilbert made the motion to accept the Racial Profiling report, Larry White provided the second, all approved.
  - c. Discuss and take action on purchase of Animal Control truck.  
Larry White made the motion to purchase the 2005 Chevrolet Animal Control vehicle in the amount of \$7500, Mayor Herndon provided the second, all approved.
- I. City Manager Report: Discuss and or take action on
- a. Update on Anson EMS.  
Brad Moncrief-EMS director informed the council the EMS ambulance has passed its state inspection, that they will need a Medicare and Medicaid license number in order to bill, and that the EMS will need a permit in order to purchase medical drugs.
  - b. Utilities bills for the Anson General Hospital.  
The City Council determined that the City of Anson will discontinue to wave Anson General Hospital Utility bills as of March 31, 2016.





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c. Update on day to day operation for the City of Anson.

City Manager Sonny Campbell informed the Council of the changes implemented to reduce the monthly phones bills for the City of Anson and that in order to further reduce the phone bills and change of phone number for the City Hall may be necessary. Angela Ramirez addressed some concerns on several safety issues at the water treatment plant, and some personnel questions. The Mayor requested her to contact the City manager or Himself with the agenda wording so it can be placed the next meeting agenda.

J. Mayor Report.

a. The Mayor will report information regarding the city.

Mayor Herndon had nothing to report at this time. With no action needed the council moved on.

K. Discuss and take action on accounts payable.

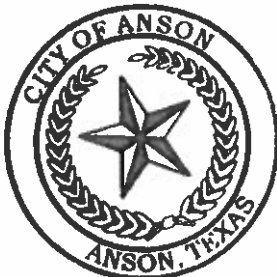
Evelyn made the motion to approve the bills as presented to be paid, Angela provided the second, all approved.

L. Adjourn.

With no further business Mayor Herndon adjourned the meeting.

Mayor

Attest



MinutesCity of Anson Budget Workshop

The Anson City Council met on the 9<sup>th</sup> day of February 2016, 6:00pm at the Anson City Hall 1314 Commercial Avenue, Anson, Texas 79501 to consider the 2016-2017 City of Anson Budget. Council members in attendance are as follows Mayor Pro-tem Keith Gilbert, Larry White, Evelyn Edwards, Jeannie Free, and Mayor Mike Herndon. City Manager Sonny Campbell was also present.

A. Call Meeting to order.

Mayor Herndon called the Budget Workshop meeting to order at 6:05pm.

B. Discuss and take action on 2016-2017 City of Anson Budget.

After discussing the various sections of the 2016-2017 City of Anson Budget the City Council determined no action be taken on the 2016-2017 City of Anson Budget, and an additional Budget Workshop be conducted the 16<sup>th</sup> of February 2016 at the Anson City Hall.

With no further business the City of Anson Budget Workshop meeting was adjourned at approximately 8:30pm

Mayor





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## Minutes

### City of Anson Budget Workshop

The Anson City Council met on the 16<sup>th</sup> day of February 2016, 6:00pm at the Anson City Hall 1314 Commercial Avenue, Anson, Texas 79501 to consider the 2016-2017 City of Anson Budget. Council members in attendance are as follows; Mayor Pro-tem Keith Gilbert, Larry White, Evelyn Edwards, and Jeannie Free. The City Manager Sonny Campbell, Municipal Judge Ken Crawford, Police Chief David Moore, and Katrina Plank were also present.

A. Call Meeting to order.

Mayor Pro-tem Keith Gilbert called the Budget Workshop meeting to order at 6:01pm.

After calling the meeting to order Municipal Judge Ken Crawford presented the City Council with the proposed Municipal Court budget.

Chief David Moore presented the City Council with the proposed Anson Police Department budget.

B. Presentation from Katrina Plank regarding the Anson City Swimming Pool.

Having operated the Anson City Pool in previous years, Ms. Plank addressed the council with her concerns and ideas for the proposed City of Anson Swimming Pool budget. With no action taken the council moved on.

C. Discuss and take action on 2016-2017 City of Anson Budget.

After discussing the various sections of the 2016-2017 City of Anson Budget, the City Council determined no action be taken on the Budget. The City Council asked City Manager Campbell to continue to work on the Budget and present at the next City Council meeting upon its completion.

With No further business the meeting was adjourned at 8:36pm.

Mayor

Attest



**Minutes****Anson City Council Meeting**

The Anson City Council met on the 29<sup>th</sup> day of February 2016 at 6:00pm at the Anson Public Library. Members of the Council present were Mayor Mike Herndon, Keith Gilbert, Evelyn Edwards, Larry White, and Jeannie Free. Also present Police Chief David Moore, City Manager Sonny Campbell, and City Attorney Chad Cowan.

Mayor Herndon Called the meeting to order at 5:59pm.

Keith Gilbert provided the opening prayer.

- A. Discuss and take action on Minutes from previous City Council meeting on February 8, 2016; Block Grant Public Hearing Minutes of February 8<sup>th</sup>; Budget Workshop Minutes of February 8, 2016; and Budget Workshop Minutes of February 13, 2016.**

Evelyn Edwards made the motion to approve the minutes, Larry White provided the second, all approved.

- B. Presentation from Citizens. No formal action may be taken. (limit 5 minutes per spokesperson)**

Dee Shellman informed the City Council she was there to see what events were taking place and that Mayor Herndon was hard to hear.

Pat Seballos inquired about when the City of Anson will have a City secretary and does the City have to comply with HIPPA laws.

Linda Powell asked the City Council why the Wilson Trailer note is being handled the way it is now and will it be changing in April.

- C. Discuss and take action on a resolution to award administration and management service for the HOME Program.**

Shirleen Bonacci (a representative with GrantWorks) informed the City Council of the current status of the HOME Program and gave an explanation of the plans going forward.

Keith Gilbert made the motion authorizing the award of contract for administration service and soft cost project management service for the Home Owner Occupied Housing Assistance Program, Evelyn Edwards provided the second all approved.



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- D. Discuss and take action on a resolution of the city council of the City of Anson, Texas, authorizing the filing of a Texas Community Development Block Grant program application to the Texas Department of Agriculture; and authorizing the Mayor to act as the City's executive officer and authorized representative in all matters pertaining to the City's participation in the Texas Community Development block grant program.**

After council discussion of various aspects of the project, Keith Gilbert made the motion to proceed with a resolution authorizing the filing of a Texas Community development Block grant program application to the Texas Department of Agriculture. Larry White provided the second, all approved.

- E. Discuss and take action on an Ordinance declaring a Reinvestment Zone in the area where Mark Haechten of Haechten Crop Insurance has applied for a tax abatement, specifically ALL of Lot Numbers ONE (1) and TWO (2), in Block No. 79 of the ORIGINAL TOWN OF Anson, Jones County, Texas.**

Jeannie Free made the motion to declare a Reinvestment Zone (ordinance #916) in the area where Haechten Crop insurance will be located. Keith Gilbert provided the second, all approved.

- F. Discuss and take action on entering into a Tax Abatement Agreement with Mark Haechten regarding the construction of a property located in the reinvestment Zone known as Lots Numbers ONE (1) and TWO (2), in Block no. 79 of the ORIGINAL TOWN OF Anson, Jones County, Texas.**

Evelyn Edwards made the motion to allow City Attorney Chad Cowan to create a sliding scale Tax Abatement agreement. Keith Gilbert provided the second, all approved.

- G. Discuss and take action on approval of transfer of loan of the Industrial Development Corporation, Inc. to Anson Antique Mall, LLC (Melissa Hampton) of the Anson Antique Mall to be transferred to Larry and Linda White.**

Keith Gilbert made the motion to approve the transfer of the loan of the IDC to the Anson Antique Mall to Larry and Linda White (they will assume current agreement). Evelyn Edwards provided the second (Larry White having signed an Affidavit of Conflict of Interest abstained from voting) All approved.



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### **H. Discuss and take action on grant from Industrial Development Corporation, Inc. to Anson Boys Baseball Association for lights at the baseball field.**

Keith Gilbert made the motion to approve the IDC grant of \$12,350 to the Anson Boys Baseball Association. Jeannie Free provided the second, all approved.

### **I. Discuss and take action on Industrial Development Corporation of Anson, Inc. accounts payable for promotional purposes. The Council may adjourn into Executive Session as allowed in Section 551.071, Consultation with Attorney.**

At 6:29pm the City Council adjourned into Executive Session. Linda Powell, being the IDC President, was asked to remain.

The City Council reconvened in open session at 7:54pm.

Jeannie Free made the motion to pay the IDC accounts payable except the February 3, 2016 and February 17, 2016 Newspaper ads as they advocated against a political action. Keith Gilbert provided the second, all approved.

### **J. Discuss and take action on Employee Recognition.**

Evelyn Edwards addressed the Council with an idea to use each of the City Council member's monthly pay of \$6.00 for a quarterly award for outstanding employee recognition pay. Judge Crawford, City Manager Sonny Campbell, and Police Chief David Moore would not be eligible for the Outstanding Employee recognition pay.

Mayor Herndon suggested that City Manager Sonny Campbell and Evelyn Edwards get together to determine how the Employee of the Quarter will be determined.

Mayor Herndon made the motion to move forward with the plan, Keith Gilbert provided the second all approved.

### **K. Mayor Report- Discuss and or take action on the following items;**

#### **a. TML Conference and issues discussed and learned at the conference.**

Evelyn Edwards, being in attendance of the conference, spoke of what insights she gained from the TML Conference. She stated the City needs a long term vision, an identity, community engagement is vital, Youth involvement in the City, and that 80% of people surveyed want a good job, happy family, and have a good life, and the City Councils should help the community of Anson achieve these goals.





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**b. Claim of nepotism violation by the City of Anson. The Council may adjourn into Executive Session as allowed in Section 551.071, Consultation with Attorney.**

The City Council adjourned into executive session at 8:06pm.

The City council reconvened in open session at 8:25pm.

After review of State Law regarding Nepotism, the City Council determined that the City was not in violation, and no current employees of the City of Anson will be effected. Mayor Herndon asked City Manager Sonny Campbell to review the Personnel Policy and that changes in future may be necessary.

**L. Discuss and take action on City of Anson Accounts Payable.**

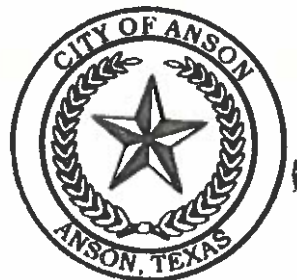
After review of the City's accounts payable, Evelyn Edwards made the motion to pay the bills. Larry White provided the second, all approved.

**M. Adjourn**

Before adjourning Mayor Herndon reminded the Council of the next budget Workshop hearing planned for March 7, 2016 at 6:00Pm at the Anson City Hall. With no further business, Mayor Herndon adjourned the meeting.

Mayor

Attest





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## Minutes

### City of Anson Budget Workshop

The Anson City Council met on the 10<sup>th</sup> day of March 2016, 6:00pm at the Anson City Hall 1314 Commercial Avenue, Anson, Texas 79501 to consider the 2016-2017 City of Anson Budget. Council members in attendance are as follows; Mayor Mike Herndon, Keith Gilbert, Larry White, Evelyn Edwards, Jeannie Free, Angela Ramirez and City Manager Sonny Campbell.

A. Call Meeting to order.

Mayor Mike Herndon called the Budget Workshop meeting to order at 6:00pm.

B. Discuss and take action on 2016-2017 City of Anson Budget.

After lengthy discussion over the City of Anson 2016-2017 Budget. Keith Gilbert made the motion to accept the proposed 2016-2017 City of Anson Budget, Evelyn Edwards provided the second all approved.

C. Adjourn.

Before adjourning the City Council determined that a Public Budget Hearing be held the 28<sup>th</sup> of March 2016, at the Anson Public Library at 5:45pm.

With no further business the Budget Workshop meeting was adjourned.

Attest



Mayor



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### Minutes Anson City Council Meeting

The Anson City council met on the 14<sup>th</sup> day March 2016 at 6:00pm at the Anson Public Library. Members of the present were Mayor Mike Herndon, Keith Gilbert, Angela Ramirez, Evelyn Edwards, Larry White, and Jeannie Free. Also present City Manager Sonny Campbell, and Police Chief David Moore.

Mayor Herndon called the meeting to order at 6:00pm

Larry White provided the opening prayer.

**A.** Discuss and take action on minutes from the previous meeting.

Evelyn Edwards made the motion to approve the minutes with amendments to Agenda item J, Keith Gilbert provided the second all approved.

**B.** Presentation from Citizens. No formal action may be taken. ( Limit 5 minutes per spokesperson )

-Susan Holloway addressed the council with an offer of \$502.00 for the trust property up for bid consideration and with concerns regarding the sale of trust property, the poor treatment of a Mr. Jerry Shevers, some people associated with the council had felons for spouses, and that loan terms must have an end date.

-Pat Seballos asked the City Council why her questions from the previous council meeting had not been answered (Why did non city employees have access to sensitive documents and why the City Secretary position has not been filled). Mayor Herndon informed Ms. Seballos that an interim City Secretary had been appointed and the job duties related to that position are being completed.

-Bobby Wilson inquired as to what solutions the City had to alleviate the Flooding at Wilson Trailer.

Mr. Wilson asked why Joe Whitehorn was not in attendance of the Council meeting after being told he would be there. Mayor Herndon assured Mr. Wilson that the City would be in contact as soon as more information was gathered.

**C.** Discuss and take action on sale of property known as North Half (N/2) of Lot Two (2) in Block Seven (7), of Original Town of Anson, Jones County, Texas (R11739) For the Bid of \$10.00, from Anson Independent School District, 1431 S. Commercial, Anson, TX 79501

After council discussion Mayor Herndon made the motion to table this item, Jeannie Free provided the second all approved.

**D.** Discuss and take action on sale of property known as South Half (S/2) of Lot Two (2) in Block Seven (7), of Original Town of Anson, Jones County, Texas, (R22877) For the Bid of \$10.00, from Anson Independent School District, 1431 S. Commercial, Anson, TX 79501

After Council discussion Mayor Herndon made the motion to table this item, Jeannie Free provided the second all approved.



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- E.** Discuss and take action on sale of property known as Lots Three (3) and Four (4), in Block Six (6) of W.R. Chapman Addition, in the City of Anson, Jones County, Texas; being that property more particularly described in a Warranty Deed recorded in Volume 101, Page 603 of the Deed Records of Jones County, Texas (R25488) for the bid of \$75.00, said amount being the highest and best offer received by Willie & Amanda Medley 459 Paddington Drive, Kyle, Texas 78640.

Jeannie Free made the motion to accept the bid of \$75.00 on property (R25488) from Willie & Amanda Medley, Evelyn Edwards provided the second all approved.

- F.** Discuss and take action on sale of property known as Lots Five (5) and Six (6), in Block Six (6), W.R. Chapman Addition, in the City of Anson, Jones County, Texas; being that property more particularly described in a Warranty Deed recorded in Volume 113, Page 331 of the Deed Records of Jones County, Texas., (R26961) for the bid of \$200.00, said amount being the highest and best offer received by Willie & Amanda Medley 459 Paddington Drive, Kyle, Texas 78640

Jeannie Free made the motion to accept the bid \$200.00 on property (R26961) from Willie & Amanda Medley, Evelyn Edwards provided the second all approved.

- G.** Discuss and take action on sale of property known as Lots One (1) and Two (2), in Block Three (3), Wilson & McCreight Addition of the City of Anson, Jones County, Texas., (R11149) for the sum of \$101.00, said amount being the highest and best offer received by Weldon Davis P.O. Box 3113, Bryan, Texas 77805.

Evelyn Edwards made the motion to accept the bid of \$101.00 on property (R11149) from Weldon Davis, Keith Gilbert Provided the second all approved.

- H.** Discuss and take action on sale of property known as Lot Eight (8) in Block One hundred eighty-three (183) in the Johnson Addition of City of Anson, Jones County, Texas; being that property more particularly described in a General Warranty Deed recorded in Volume 132, Page 409 of the Official Records of Jones County, Texas., (R16832) for and in consideration of the sum of \$100.00, said amount being the highest and best offer received by Robert & Kim Jimenez, 1414 6th St., Anson, TX 79501

Keith Gilbert made the motion to accept the bid of \$100.00 on property (R16832) from Robert and Kim Jimenez, Angela Ramirez provided the second all approved.

- I.** Discuss and take action on sale of property known as Lot Nine (9) in Block One Hundred eighty-three (183) of the Johnson Addition to the City of Anson, Jones County, Texas; being that property more particularly described in a Warranty Deed Recorded in Volume 68, Page 840 in the Deed Records of Jones County, Texas. (R11196) for and in consideration of the sum of 100.00, said amount being the highest and best offer received by Robert & Kim Jimenez, 1414 6th St., Anson, TX 79501

Keith Gilbert made the motion to accept the bid of \$100.00 on property (R16832) from Robert and Kim Jimenez, Angela Ramirez provided the second all approved.



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- J.** Discuss and take action on a sliding scale Tax Abatement agreement with Mark Haechten of Haechten Crop Insurance.

Jeannie Free made the motion to accept the Sliding Scale Tax Abatement agreement With Mark Haechten of Haechten Crop Insurance, Keith Gilbert provided the second all approved.

- K.** Discuss and take action on approving the Asset Transfer Agreement related to transfer of hospital operations and property to Anson Hospital District and authorizing the Mayor to sign, file and complete any and all documents required to effectuate the transfer.

Evelyn Edwards made the motion to approve the Asset Transfer Agreement related to transfer of hospital operations and property to Anson Hospital District and authorizing the Mayor to sign, file and complete any and all documents required to effectuate the transfer, Keith Gilbert provided the second all approved.

- L.** Discuss and take action on approving a limited power or attorney regarding the appointment of Anson Hospital District and its pharmacist-in-charge, as true and lawful agent, under the Controlled Substances Act or Controlled Substances Import and Export Act and authorizing the Mayor to sign, file and complete any and all documents required to effectuate the appointment.

Keith Gilbert made the motion to approve a limited power or attorney regarding the appointment of Anson Hospital District and its pharmacist-in-charge, as true and lawful agent, under the Controlled Substances Act or Controlled Substances Import and Export Act and authorizing the Mayor to sign, file and complete any and all documents required to effectuate the appointment, Jeannie Free provided the second all approved.

- M.** Discuss and take action to approve a Warranty Deed and BILL OF SALE AND ASSIGNMENT from the CITY OF ANSON, TEXAS to ANSON HOSPITAL DISTRICT regarding real and personal property of the Anson General Hospital and authorizing the Mayor to sign, file and complete any and all documents required to effectuate the transfer.

Evelyn Edwards made the motion to approve the Warranty Deed and Bill of Sale from the City of Anson to the Anson Hospital District and authorizing the Mayor to sign, file and complete any and all documents required to effectuate the transfer, Keith Gilbert provided the second all approved.

- N.** Discuss and take action to reappoint Rowland Foster to the West Central Texas Municipal Water District Board.

Mayor Herndon made the motion to reappoint Rowland Foster to the West Central Texas Municipal Water District Board, Jeannie Free provided the second all approved.

- O.** Discuss and take action on First reading of Ordinance # 917 for City of Anson Rates for Water, Sewer, and Garbage services for the City of Anson Texas.

After Council discussion it was determined more information was required. This item was tabled.





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**P. Discuss and take action on Rate increases for bulk water sales to Hawley Water Supply Corp.**

The current water rate being charged to the Hawley Water Supply Corp. is \$3.45 per 1000 gallons, by the City of Anson. Based on a demonstrable increase and rising cost to the City to provide this water, City Manager Sonny Campbell will provide the Hawley Water Supply Corp. with a 30 day notice prior to rates changes and Hawley Water Supply Corp. will have 30 days to come into compliance with new rates. Keith Gilbert made the motion to increase the rates charged to the Hawley Water Supply Corp. to \$4.75 per 1000 gallons, Angela Ramirez provided the second all approved.

**Q. Mayors Report**

Mayor Herndon did not have a Mayor's report at this time, but Angela Ramirez did inquire about letters that some employees have filed and wish to be provided copies of said letters.

**R. Police Report**

- a. Discuss reports from the previous month pertaining to law enforcement and animal control  
Chief David Moore. Provided the Council with a summary of Police and Animal control activity for the month of February 2016. With no action needed the council moved on.

**S. Discuss and take action on accounts payable.**

After council review of accounts payable Keith made the motion to pay the accounts payable with the exception of the Reliant Energy Street Light bill (the council wished to know if it was a single month bill or two months), also the AT&T Emergency Siren bill as this service was canceled, Evelyn provided the second all approved.

**T. Adjourn**

With no further business Mayor Herndon adjourned the meeting at 7:03pm.

Mayor



Attest





# *CITY OF ANSON*

1314 Commercial Ave  
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## Minutes

### Anson City Council Public Hearing

The Anson City Council met on the 28<sup>th</sup> day of March 2016 at the Anson Public Library at 5:45Pm to hold a Public Hearing regarding the 2016-2017 City of Anson Budget. Members of the Council present are as follows Mayor Mike Herndon, Keith Gilbert, Evelyn Edwards, Larry White, and Jeannie Free. City Manager Sonny Campbell was also in attendance.

Mayor Herndon called the Public Hearing to order at 5:45pm

The City Council and the public exchanged various thoughts and ideas relating to the cities current fiscal situation, it's past, and the future of the City of Anson's fiscal outlook.

After comments from various citizens concerning the City of Anson proposed 2016-2017 Budget Mayor Herndon adjourned the hearing at 6:12pm.



Mayor

Attest



## Minutes Anson City Council Meeting

The Anson City council met on the 28<sup>th</sup> day March, 2016 at 6:00pm at the Anson Public Library. Members present were Mayor Mike Herndon, Keith Gilbert, Evelyn Edwards, Larry White, and Jeannie Free. Also present were City Manager Sonny Campbell, City Attorney Chad Cowan, and Police Chief David Moore.

Mayor Herndon called the meeting to order at 6:14pm

Larry White provided the opening prayer.

- A. Discuss and take action on Minutes from the March 10<sup>th</sup> 2016 Budget Workshop meeting.  
Evelyn Edwards made the motion to approve the March 10<sup>th</sup> Budget Workshop minutes, Keith Gilbert provided the second. All approved.
- B. Discuss and take action on Minutes from previous City Council meeting.  
Keith made the motion to accept the March 14<sup>th</sup> minutes as presented, Larry White provided the second. All approved.
- C. Presentation from Citizens. No formal action may be taken.  
No public comment.
- D. Discuss and take action on 2016-2017 City of Anson Budget.  
Jeannie Free made the motion to approve the 2016-2017 City of Anson Budget and hoped that the City would spend even less. Evelyn Edwards provided the second.  
Each Council member being asked for a vote of Yay or Nay, all City Council members individually cast a vote. Keith Gilbert having signed an affidavit of conflict of interest abstained from voting, Jeannie Free voted Yay, Evelyn Edwards voted Yay, Larry White voted Yay, Mike Herndon voted Yay, Angela Ramirez was absent.
- E. Discuss and take action on sale of property known as; North Half (N/2) of Lot Two (2) in Block Seven (7), of Original Town of Anson, Jones County, Texas (R11739) For the Bid of \$10.00, from Anson Independent School District, 1431 S. Commercial, Anson, TX 79501



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Jeannie Free made the motion to accept the bid of \$10.00 from Anson Independent School District for property (R11739), Keith Gilbert provided the second. With only one vote of Nay (Larry White) the motion passed.

- F. Discuss and take action on sale of property known as; South Half (S/2) of Lot Two (2) in Block Seven (7), of Original Town of Anson, Jones County, Texas, (R22877) For the Bid of \$10.00, from Anson Independent School District, 1431 S. Commercial, Anson, TX 79501

Jeannie Free made the motion to accept the bid of \$10.00 from Anson Independent School District for property (R22877), Keith Gilbert provided the second. With only one vote of Nay (Larry White) the motion passed.

- G. Discuss and take action on sale of property known as; Lot Four (4) in Block Three (3) of the McGaughy Addition to the City of Anson, Jones County, Texas. (R21447) For the bid of \$130.00, from Jimmie Rollins, 914 7th St., Anson, TX 79501.

Jeannie Free made the motion to accept the bid of \$130.00 from Jimmie Rollins, 914 7th St., Anson, TX 79501 for property (R21447), Keith Gilbert provided the second. All approved.

- H. Discuss and take action on passing Ordinance #917 that voids Ordinance #915, which called for a special election to reallocate the local sales and use tax between the Anson Development Corporation, Inc., the Industrial Development Corporation of Anson Inc., and the Street Maintenance and Repair Tax.

Mayor Herndon explained to the council that the election would be moved to November ballot and be conducted by Jones County Election officials.

Keith Gilbert made the motion to pass Ordinance #917 that voids Ordinance #915, Jeannie Free provided the second. All approved. This was the First reading of Ordinance #917

- I. Discuss and take action on Special Election reallocating the Sales and Use tax.

- a. Appointment of Election Judge. (Loren Gardner)

With the passing of Ordinance #917 this agenda item was rendered obsolete.

- J. Mayors Report: Discuss:

- a. Address Pat Seballos's questions regarding the City Secretary position.

Mayor Herndon explained that Juanita Burleson has been appointed to a 6 month term as interim City Secretary, and the duties of the office have been delegated and the responsibilities of the office are being filled.

- b. Address Pat Seballos's questions regarding HIPAA Laws and sensitive documents in the City Hall.



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Mayor Herndon explained that HIPAA laws do not affect the City as those laws are Medical Related.

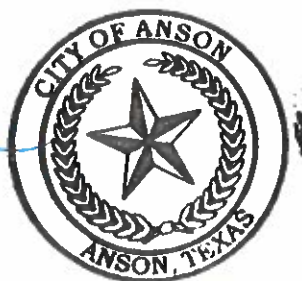
K. Discuss and take action on accounts payable.

Evelyn Edwards made the motion to pay the bills. Larry White provided the second. All approved.

L. Adjourn.

With no further business, Mayor Herndon adjourned the meeting at 6:38p.m.

Attest



Mayor



# CITY OF ANSON

1314 Commercial Ave  
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## Minutes

### Anson Special City Council Meeting

The Anson City Council met on the 29<sup>th</sup> day of March 2016 at 6:00pm at the Anson Public Library, to hold a special call meeting of the City Council. Members of the Council present were Mayor Mike Herndon, Keith Gilbert, Evelyn Edwards, and Larry White. City Manager Sonny Campbell was also in attendance.

Mayor Herndon called the meeting to order at 6:06pm.

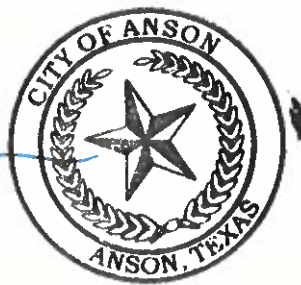
Keith Gilbert provided the opening prayer.

- A. Discuss and take action on second reading and passing Ordinance #917, that voids Ordinance #915, which called for a special election to reallocate the local sales and use tax between the Anson Development Corporation, Inc.; the Industrial Development Corporation of Anson, Inc. and the Street Maintenance and Repair Tax.

Keith Gilbert made the motion to pass ordinance #917 that's voids Ordinance #915, Evelyn Edwards provided the second. All Approved. This was the second reading of Ordinance #917.

- B. With no further business Mayor Herndon adjourned the meeting at 6:10pm.

*[Signature]*  
Attest



*[Signature]*  
Mayor

MinutesAnson City Council Meeting

The Anson City council met on the 11<sup>th</sup> day April, 2016 at 6:00pm at the Anson Public Library. Members present were Mayor Mike Herndon, Keith Gilbert, Evelyn Edwards, Larry White, Angela Ramirez and Jeannie Free. Also present were City Manager Sonny Campbell, City Attorney Chad Cowan, and Police Chief David Moore.

Mayor Herndon called the meeting to order at 6:05pm

Keith Gilbert provided the opening prayer.

- A. Discuss and take action on minutes from City of Anson 2016-2017 Budget Public Hearing.

Larry White made the motion to accept the City of Anson 2016-2017 Budget Public Hearing minutes as presented, Keith Gilbert provided the second. All Approved.

- B. Discuss and take action on minutes from previous City Council meeting.

Jeannie Free made the motion to accept the previous City Council minutes as presented, Angela Ramirez provided the second. All approved.

- C. Discuss and take action on minutes of Special called meeting

Keith Gilbert made the motion to accept the Special Call City Council minutes as presented, Angela Ramirez provided the second. All Approved.

- D. Presentation from Citizens. No formal action may be taken. ( Limit 5 minutes per spokesperson )

Susan Holloway led the Council and attendees in a Citizens prayer, spoke about being suspected of bringing a gun to the council meeting, how the hospital district has devalued her home, and various other concerns.





- E. Discuss and take action on 4-way stop sign on 13<sup>th</sup> Street and Avenue L.

After Council discussion, the agenda item was tabled to allow the Police Department to monitor the intersection in question.

- F. Discuss and take action on sale of property known as Lot Five (5) and Six (6) in Block Seven (7) of the Original Town of Anson, Jones County, Texas. (R24935) for the Amount of \$10.00 from Anson Independent School District, 1431 S. Commercial, Anson, TX 79501.

Evelyn Edward made the motion to accept the bid of \$10.00 for the property known as (R24935) from the Anson Independent School District 1431 S. Commercial, Anson, TX 79501, Keith Gilbert provided the second. All Approved.

- G. Discuss and take action on sale of property known as Lots Five (5) and Six (6) in Block Seven (7) of Chapman Addition, in the City of Anson, Jones County, Texas, (R25489) for the amount of \$300.00 from Gerald D. Carpenter, Post Office Box 13852 Odessa, Texas 79768.

Jeannie Free made the motion to accept the bid of \$300.00 for the property known as (R25489) from Gerald D. Carpenter Post Office Box 13852 Odessa, Texas 79768, Larry White provided the second. All Approved.

- H. Discuss and take action on sale of property known as Lots One (1), Two (2) and Three (3) and the North Ten Feet (N/10') of Lot Four (4) in Block Four (4) of the Original Town of Anson, Jones County, Texas., (R24010) for the amount of \$1,800.00 from Richard H. and Brenda-Ann Kirschner, 2457 F.M. 1636 West, Stamford, Texas 79553-7917. Building and lots

Jeannie Free made the motion to accept the bid of \$1800.00 for property known as (R24010) from Richard H. and Brenda-Ann Kirschner 2457 F.M. 1636 West, Stamford, Texas 79553-7917, Larry White provided the second. All Approved.

- I. Discuss and take action on sale of property known as .38 Acres, 94 Feet by 175 Feet, out of Abstract 279, Survey 4, Tract 45. MEP&P RR Co., being the same property more particularly described in Volume 566, Page 813, Deed Records, Jones County, Texas, (R23758) for the amount of \$1,500.00 from Lawrence Hall Chevrolet Buick, Inc., P.O. Box 832, Anson, TX 79501.

Jeannie Free made the motion to accept the bid of \$1500.00 for property known as (R23758) from Lawrence Hall Chevrolet Buick, Inc. P.O. Box 832, Anson, TX 79501, Keith Gilbert provided the second. All Approved.



- J. Discuss and take action on sale of property known as .381 acres, 95 feet by 175 feet, out of Abstract 279, MEP&P Railway Company, part of Survey 4, Tract 279-39, City of Anson, being the same property more particularly described as Lot 4 in Volume 276, Page 633, Deed Records, Jones County, Texas, to which reference is made for a more complete description; I. D. No. R22702 for the amount of \$1,500.00 from Lawrence Hall Chevrolet Buick, Inc., P.O. Box 832 Anson, TX 79501

Jeannie Free made the motion to accept the bid of \$1500.00 for property known as (R22702) from Lawrence Hall Chevrolet Buick, Inc., P.O. Box 832 Anson, TX 79501, Keith Gilbert provided the second. All Approved.

- K. Discuss and take action on sale of property known as Lot Four (4) in Block Three (3) of the Sears Addition to the City of Anson, Jones County, Texas, (R27024) for the amount of \$250.00 from Jimmie Rollins, 914 7th St Anson, TX 79501.

Jeannie Free made the motion to accept the bid of \$250.00 for property known as (R27024) from Jimmie Rollins 914 7th St Anson, TX 79501, Keith Gilbert provided the second. All Approved.

- L. Discuss and take action on sale of property known as Lot Five (5) in Block Three (3) of the Sears Addition to the City of Anson, Jones County, Texas, (R27025) for the amount of \$250.00 from Jimmie Rollins, 914 7th St Anson, TX 79501.

Jeannie Free made the motion to accept the bid of \$250.00 for property known as (R27024) from Jimmie Rollins 914 7th St Anson, TX 79501, Keith Gilbert provided the second. All Approved.

- M. Discuss and take action on sale of property known as The East Half (E/2) of Lot Six (6) in Block Three (3) of the Sears Addition to the City of Anson, Jones County, Texas, (R27026) for the amount of \$130.00 from Jimmie Rollins, 914 7th St Anson, TX 79501.

Jeannie Free made the motion to accept the bid of \$250.00 for property known as (R27024) from Jimmie Rollins 914 7th St Anson, TX 79501, Keith Gilbert provided the second. All Approved.



N. Discuss and take action on engagement letter from Underwood Attorneys at Law.

City Attorney, Chad Cowan, addressed the Council concerning the Underwood Attorneys at Law, and recommended the council retain them as they are more experienced with the type of case being presented.

Keith Gilbert made the motion to hire the Underwood Attorneys at Law, Jeannie Free provided the second. All Approved.

O. Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by Seth Morris as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25

Seth Morris addressed the City Council with complaints about how the Overtime pay was treated in relation to sick time and vacation time.

As this complaint was related to City of Anson policy it was heard in Open Session. Complaints regarding personnel would be heard in Executive Session.

The City Council discussed the way in which overtime pay was allotted and the policy of which the City of Anson paid its employees. Jeannie Free recommend that the item of employee pay be tabled and reviewed at the next City Council meeting.

P. Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by PJ Rodriguez as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25.

PJ Rodriguez read his letter of complaint aloud to the City Council. Mr. Rodriguez then explained his complaint's regarding the City Crew being shorthanded, the lack of readily available tools, and that City equipment could be better repaired and maintained with more tools.

As these complaints were related to City of Anson operations they were heard in Open Session. Complaints regarding personnel would be heard in Executive Session.

The City Council discussed various ideas in which to assure that the City Crew have ample tools, and ways to inventory and assess what tools are needed.



- Q. Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by Steve Gunther as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25.

Steve Gunther addressed the City Council with complaints on how his wife's insurance enrollment was handled and the effect it had on his paycheck, the meeting he had with the City manager regarding his insurance, the lack of Water Treatment employees in relation to ability to use Vacation and Sick time, and the condition of the facilities at the Water Treatment Plant.

As these complaints were related to City of Anson operations they were heard in Open Session. Complaints regarding personnel would be heard in Executive Session.

- R. Discuss and take action on Personnel Matters, (City Manager) Council may Convene into an executive session in accordance with the Texas Government Code § 551.074, Personnel Matters, (City Manager)

***At this time the City Council convened into Executive Session to hear complaints regarding personnel matters. Persons being heard in Executive Session were Seth Morris (item O), PJ Rodriguez (item P), Steven Gunther (item Q) City Manager Sonny Campbell (item R). At 7:14pm Open Session was closed.***

***The City Council reconvened in open Session at 10:00pm. No action was taken on Items O, P, Q, and R these items being tabled.***

- S. Police Report- Discuss and or take action on.

- a. Reports from the previous month pertaining to law enforcement and animal control

Police Chief David Moore provided the council with a report of Police Department, Animal Control, and Code Enforcement activity for the month of March.

With no action needed the Council moved on.



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## T. City Manager Report- Discuss and or take action on.

### a. Water System Update

This item was not addressed at this time.

### b. Assisting The Anson Museum with payment for the new front doors recently installed.

After Council discussion, Evelyn Edwards made the motion to release \$6000.00 from the Anson Museum saving account in order to pay for the new door installed and work done at the Museum, Jeannie Free provided the second. All Approved.

### c. City Yard on 277

City Manager Sonny Campbell explained to the council that were potential buyers for the City Yard located on US HWY 277 and that City could move the yard to the location on Avenue C.

Larry White made the motion to allow the City Manager to look further into the process of selling the City Yard, Keith Gilbert provided the second. All Approved.

## U. Mayors report:

Mayor Herndon, having nothing to report at this time, the council moved on.

## V. Discuss and take action on accounts payable.

Keith Gilbert made the motion to pay the bills as presented, Larry White provided the second. All Approved.

## W. Adjourn.

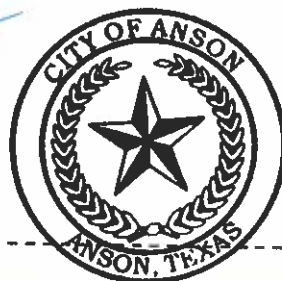
With no further business Mayor Herndon adjourned the meeting at 10:17pm

Attest



Mayor





325-823-2411

325-823-2641





## PUBLIC NOTICE ANSON CITY COUNCIL SPECIAL MEETING

Notice is hereby given of a meeting of the City Council of the City of Anson to be held on Monday April 18, 2016, 6:00 p.m. at the Anson Public Library 1137 12<sup>th</sup> Street, Anson, TX for the purpose of considering the following agenda items.

Call meeting to order and opening prayer

**(This meeting was canceled due to an Emergency, making Matt Wade Underwood Attorney Unavailable to attend)**

- A. ~~Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by SETH MORRIS as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25. (Tabled from 4/11/16 meeting)~~
- B. ~~Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by J.P. RODRIGUEZ as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25. (Tabled from 4/11/16 meeting)~~
- C. ~~Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by STEVE GUNTHER as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25. (Tabled from 4/11/16 meeting)~~
- D. ~~Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by BALTIMORE TORRES as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25.~~
- E. ~~Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by Y.Z. JIMENEZ as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25.~~
- F. ~~Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by LARRY WILLIAMS as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25.~~
- G. ~~Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by RAY LOZANO as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25.~~





# CITY OF ANSON

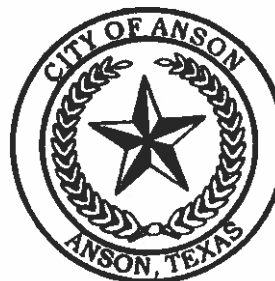
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- H. Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by TOMMY HEWITT as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25
- I. Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by BEATRICE HERNANDEZ as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25.
- J. Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by EDDIE HERNANDEZ, SR. as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25.
- K. Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by E.J. HERNANDEZ, JR. as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25.
- L. Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by YSIDRO SEBALLOS as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25.
- M. Discuss and take action on Personnel Matters (City Manager). The Council may convene into an executive session in accordance with the Texas Government Code §551.074, Personnel Matters (City Manager).

  
Signed

  
Attest



**CITY OF ANSON**

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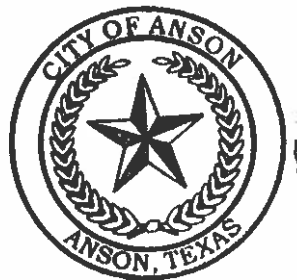
**PUBLIC NOTICE  
ANSON CITY COUNCIL MEETING**

Notice is hereby given of a meeting of the City Council of the City of Anson to be held on Monday the 25<sup>TH</sup> day of April, 2016, 6:00 p.m. at the Anson Public Library 1137 12<sup>th</sup> Street, Anson, TX for the purpose of considering the following agenda items.

The regular scheduled City Council Meeting for April 25, 2016 has been canceled, due to a lack of agenda items.

Signed

Attest





## CITY OF ANSON

1314 Commercial Ave  
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### Minutes

### Anson Special Call City Council Meeting

The Anson City Council met on the 28th day of April 2016. Members of the Council present are as follows Mike Herndon, Jeannie Free, Larry White, Keith Gilbert, Angela Ramirez and Evelyn Edwards. Also in attendance were City Attorney Chad Cowan, City Manager Sonny Campbell and Matt Wade, also attorney for the City of Anson, and Chief of Police David Moore.

Mayor Herndon called the meeting to order at 06.01pm.

Keith Gilbert provided the opening prayer.

- A. **Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by SETH MORRIS as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25.** The Council and City Attorney discussed how the policy manual is consistent with the Fair Labor Standards Act in regards to how compensation time and over time is computed by the City of Anson. Any variance in that policy would require a change to the employee policy manual. The City Attorney asked Mr. MORRIS whether there any other complaints that did not get addressed, other than complaints against the City Manager and he stated he had none. No action was taken.
- B. **Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by P.J. RODRIGUEZ as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25.** The Council discussed his complaints and addressed them as follows: The City has hired more employees in his department as requested; P.J. has started an inventory of tools and will request more tools as needed. The City Attorney asked Mr. Rodriguez whether there any other complaints that did not get addressed, other than complaints against the City Manager and he stated he had none. No action was taken.
- C. **Discuss and take action on the appeal of a complaint/grievance regarding certain workplace conditions filed by STEVE GUNTER as set out in the Anson Employee Policy Manual under of the "Grievance and Complaint Procedure" set out on page 25D.** The Council discussed his complaints and addressed them as follows: Mr. Gunter was provided insurance coverage for the time he was charged; he wanted various items in the water department including a microwave, washer & dryer, and other items. The Council stated this would need to be presented during the budget process. The City Attorney asked Mr. Gunter whether there any other complaints that did not get addressed, other than complaints against the City Manager and he stated he believed that he was over-charged for his insurance coverage, He agreed to bring to the City Attorney the documentation and the City Attorney would check into it. No action was taken.



# CITY OF ANSON

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- D. **Convene into an executive session in accordance with the Texas Government Code §551.074, Personnel Matters, to deliberate the evaluation, duties, or discipline of a public officer or employee (City Manager).** The Mayor announced that the Council would convene into Executive Session as allowed in Texas Government Code §551.074, Personnel Matters, and as allowed Texas Government Code §551.071, Consultation with Attorney. The Council went into Executive Session at 6:25 p.m. and came out of Executive Session at 10:14 p.m. No action was taken.
- E. **Discuss and take action on the evaluation, duties and/or discipline of the City Manager.** Keith Gilbert made the motion that the Council direct the City Manager to do the following:
- a) Set up a hierarchy of city departments and supervisors (organizational chart) within the next 30 days;
  - b) Have weekly staff meetings with the supervisors beginning next week;
  - c) Create job descriptions for all employees within the next 30 days. Evelyn Edwards Seconded the motion.
- A roll call of votes was taken. Evelyn Edwards voted Aye; Angela Ramirez voted Nay(*at this time Councilwomen Ramirez announced her resignation from the City Council*); Keith Gilbert voted Aye; Mayor Mike Herndon voted Aye; Larry White voted Aye; and Jeanie Free voted Nay. The Motion passed by majority vote.
- F. **There being no further business to take up, the meeting was Adjourned.**

Mayor

Attest





# CITY OF ANSON

1314 Commercial Ave  
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## Minutes

### Anson City Council Meeting

The Anson City Council met on the 9<sup>th</sup> day of May, 2016 at 6:00pm at the Anson Public Library. Members present were Evelyn Edward, Keith Gilbert, Jeannie Free, Larry White and Mayor Mike Herndon. Also in attendance City Manager Sonny Campbell, Police Chief David Moore, and City Attorney Chad Cowan (arriving after item D).

Mayor Herndon called the meeting to order at 6:00pm.

Larry White provided the opening prayer.

**A. Discuss and take action on Minutes from City Council meeting held April 11, 2016.**

Evelyn Edwards made the motion to approve the minutes as presented, Jeannie Free provided the second. All approved.

**B. Discuss and take action on Minutes from Special Call City Council Meeting held April 28, 2016.**

Evelyn Edwards made the motion to approve the minutes as presented. Keith Gilbert provided the second. All Approved.

**C. Discuss and take action on Contract with Katrina Plank for City of Anson Swimming Pool Operator.**

Keith Gilbert made the motion to approve the Contract with Katrina Plank making her the City of Anson Swimming Pool Operator. Mayor Herndon provided the second. All Approved.

**D. Presentation from Citizens. No formal action may be taken. (Limit 5 minutes per spokesperson)**

Linda Powell asked the City Council if they were aware of KTXS (news station) being told that the City council meeting was canceled, and if they knew who called and provided KTXS this information.

**E. Discuss and take action on Sale of property known as Lot 3, Block 24, Edmonds Addition, Town of Anson, Jones County, Texas; being that property more particularly described in a Warranty Deed Recorded in Volume 736, Page 319 in the Deed Records of Jones County, Texas., (R51019) from Erick & Lisa Ramos, 802 Ave N, Anson, TX 79501 for the amount of \$200.00.**

Evelyn Edwards made the motion to accept the bid of two hundred dollars (\$200.00) on property known as R51019 from Erick & Lisa Ramos. Mayor Herndon provided the second. The motion carried with a vote of 4 votes of Yay and 1 vote of Nay (Jeannie Free voting nay).





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**F. Discuss and take action on 4-way stop sign on 13<sup>th</sup> Street and Avenue L.**

Police Chief David Moore stated to the Council that the intersection in this area is no different from any other in town, and that no accidents had occurred in recent memory.

After Consultation with Chief Moore, the City Council determined that no action need be taken on this item.

**G. Discuss and take action on delinquent Utility Bill- 1831 Avenue J, Tim Norwood.**

Larry White provided the council with a summary of events that took place leading to this delinquent Utility Bill. After discussion, the council determined that the bill of \$1487.88 could be paid in the remaining fiscal year at a rate of \$150.00 per month, and Mr. Norwood would have to pay the standard monthly rate. If Mr. Norwood does not honor this agreement and make payment no later than 30 days after the letter dated (created by City Attorney Chad Cowan), his utility service will be blocked.

Keith Gilbert made the motion to approve a payment plan of \$150.00 and the standard monthly charges and have City Attorney Chad Cowan draft this agreement. Jeannie Free provided the second. All approved.

**H. Discuss and take action on amendments to the City of Anson Employee Policy Manual.**

City Manager Sonny Campbell provided the Council with a chart showing the City of Anson Employee hierarchy.

The City Council determined that they would need to review the current Employee Policy Manual and reconvene at the first meeting in June to discuss any changes deemed necessary and would hear suggestions brought by the City Manager.

**I. Police Report- Discuss and or take action on.**

**a. Update on Police and Animal Control activity for the month of April.**

Chief Moore provided the City Council with a report of Police, Animal Control, and Code Enforcement activity for the month of April.

**J. City Manager Report- Discuss and or take action.**

**a. Letter of intent to participate in the Hazard Mitigation Plan.**

Keith Gilbert made the motion to participate in 2016 Hazard Mitigation Plan. Evelyn Edwards provided the second. All Approved.

**b. Discuss and take action on bill contract for Anson EMS.**

After review of the AR Management & Solutions, LLC- Billing Fee Contract Anson EMS, City Attorney Chad Cowan had concerns with wording concerning the term of the contract (section 3.02).

Keith Gilbert made the motion to accept the Billing Fee Contract Anson EMS with the changes recommended by City Attorney Chad Cowan. Larry White provided the second. All Approved.





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## K. Mayor's Report- Discuss and or take action on.

### a. HOME Program Update.

Mayor Herndon informed the council of the applicants being approved and signing contracts to have 5 new homes constructed. The applicants will be moved out May 17<sup>th</sup>, 2016 and demolition will begin that following Monday. Mayor Herndon and the City Council expressed thanks to Cody Burleson for his efforts in assisting the applicants through the HOME Program process.

### b. Accept City Council letter of Resignation from Angela Ramirez.

Mayor Herndon informed the council that he did have the letter with him, but would provide each council member with a copy. A special election will be held in November 2016 to fill this now vacant City Council position.

Keith Gilbert "regretfully" made the motion to accept Angela Ramirez's letter of resignation from the Anson City Council. Mayor Herndon provided the second. All approved.

## L. Discuss and take action on Accounts Payable.

After review of the accounts payable, Keith Gilbert made the motion to pay the bills as presented. Evelyn Edwards provided the second. All approved.

## M. Adjourn.

With no further business Mayor Herndon adjourned the meeting at 6:40pm

Attest



Mayor



## Minutes

### Anson City Council Meeting

The Anson City Council met on the 23<sup>th</sup> day of May, 2016 at 6:00pm at the Anson Public Library. Members of the council present were Mayor Mike Herndon (arriving during item E), Evelyn Edward, Keith Gilbert, Jeannie Free, and Larry White. Also in attendance City Manager Sonny Campbell, Police Chief David Moore, and City Attorney Chad Cowan.

With Mayor Herndon being absent for the beginning of the meeting, Mayor Pro-tem Keith Gilbert called the meeting to order at 6:00pm.

Larry White Provided the opening Prayer.

**A. Discuss and take action on minutes from Previous City Council Meeting.**

Larry White made the motion to approve the minutes from the May 9<sup>th</sup> 2016 City Council meeting with amendments to agenda item G., Evelyn Edwards provided the second. All Approved.

**B. Presentation from citizens. No formal action may be taken. ( Limit 5 minutes per spokesperson )**

Susan Holloway addressed the Council. With no action items requested the council moved on.

**C. Discuss and take action on sale of trust property known as Lot Six (6), in Block One Hundred and Seventy-Three (173) of Kennedy Bishop Addition, in the City Anson, Jones County, Texas, (R13841) for the amount of \$100.00, from Minnie Morrison, P.O. Box 443 Anson TX 79501.**

Evelyn Edwards made the motion to accept the bid of \$100.00 from Minnie Morrison on property known as R13841. Jeannie Free provided the second. All Approved.

**D. Discuss and take action on passing a RESOLUTION FINDING THAT AEP TEXAS NORTH COMPANY'S APPLICATION FOR APPROVAL OF A DISTRIBUTION COST RECOVERY FACTOR TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED."**

Larry White made the motion to pass a resolution finding that AEP Texas North Company's application for approval of a distribution cost recovery factor to increase distribution rates within the city should be denied with the addition of language that ensures that the City of Anson will incur no attorney's fees. Evelyn Edwards provided the second. All Approved.



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## E. City Manager Report- Discuss and or take action on.

### a. Present Job Descriptions for Public works.

After Council discussion it was determined that several changes were needed to the Job Descriptions, regarding the titles of employees and the way in which management can change Job Duties.

Evelyn Edwards made the motion to table this item for further review at the following City Council meeting. Jeannie provided the second. All Approved.

## F. Mayor Report- Discuss and or take action on.

No Mayor's report at this time. With no action needed the council moved on.

## G. Discuss and take action on Office Efficiency Issues.

The council discussed various ways in which to better facilitate communication between citizens and the City Council members/ City Management. The City Council discussed creating a call/ sign in book for Citizens contacting City Hall.

Jeannie Free and Evelyn Edwards discussed creating a call/sign-in sheet and would present this document at the next City Council meeting.

No action was taken on this item-Tabled.

## H. Discuss and take action on accounts payable.

After Council review of the Accounts Payable, Keith Gilbert made the motion to pay the bills, and Larry White provided the second. All Approved.

## I. Adjourn.

With no further business, Mayor Herndon adjourned the meeting at 7:06pm

Attest



Mayor



## Minutes

### Anson City Council Meeting

The Anson City Council met on the 13<sup>th</sup> day of June, 2016 at 6:00pm at the Anson Public Library. Members of the council present were Mayor Mike Herndon, Keith Gilbert, Jeannie Free, and Larry White. Also in attendance City Manager Sonny Campbell, Police Chief David Moore, and City Attorney Chad Cowan.

Mayor Herndon called the meeting to order at 6:00pm.

Keith Gilbert provided the opening prayer.

**A. Discuss and take action on Minutes from previous City Council Meeting.**

Jeannie Free made the motion to approve the minutes. Larry White provided the second. All approved.

**B. Presentation from Citizens. No formal action may be taken. ( Limit 5 minutes per spokesperson )**

Linda Powell asked why she was not placed on the agenda regarding questions about the C.I.P. (Capital Improvement Projects) charge.

Tommy Hewitt had concerns about sick time donations, due to his wife's health conditions, making him unable to work.

**C. Discuss and take action on Proposal from IDC regarding Anson Metal.**

Linda Powell, as President of the IDC board, described the project in question for Anson Metal. Jeannie Free made the motion to approve the purchase of a sheet metal fabrication machine in the amount of \$6,800.00 for Anson Metal. Keith Gilbert provided the second. All approved.

**D. Discuss and take action on Proposal from IDC regarding Awesome Muscles.**

Linda Powell, as President of the IDC board, described the project in question for Awesome Muscles.

Jeannie Free made the motion to approve the purchase of 2 new Gym machines and 1 used Gym machine for the amount \$7,001.00. Keith Gilbert provided the second. All approved.

**E. Discuss and take action on Proposal from IDC regarding Hair INC.**

Linda Powell, as President of the IDC board, described the project in question for Hair INC. Larry White made the motion to approve the purchase of a new 4-ton A/C Unit for the amount of \$11,540.53 for Hair INC (owned by Aub & Sue Pearson). Mayor Herndon provided the second. All approved.



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- F. Discuss and take action on sale of trust property known as; Lot Seven (7), Eight (8), Nine (9), Ten (10) and Eleven (11) and Twelve (12), in Block Eight (8), of Chapman Addition, in the City of Anson, Jones County, Texas, (R26962) for the amount of \$200.00 from Russell Rivers, 1125 West California Sr., Seymour, TX 76380.**

After council discussion, it was determined the bid proposed was insufficient.

Keith Gilbert made the motion to reject the bid of \$200.00 on property known as R26962.

Jeannie Free provided the second. All approved.

- G. Discuss and take action on sale of trust property known as; Lot Six (6) in Block Ten (10) of the McGaughy Addition to the City of Anson, Jones County, Texas, (R27011) for the amount \$50.00 from Russel Rivers, 1125 West California Sr., Seymour, TX 76380.**

Jeannie Free made the motion to reject the bid of \$50.00 on property known as R27011. Keith Gilbert provided the second. All approved.

- H. Discuss and take action on sale of trust property known as; Lot two (2) in Block Three (3) of the Sears Addition to the City of Anson, Jones County, Texas, (R27023) for the amount of \$50.00 from Russell Rivers, 1125 West California Sr., Seymour, TX 76380.**

Keith Gilbert made the motion to reject the bid of \$50.00 on property known as R27023.

Jeannie Free provided the second. All approved.

- I. Discuss and take action on sale of trust property known as; Lot Four (4) in Block Ten (10) of the McGaughy Addition to the City of Anson, Jones County, Texas, (R27009) for the amount of \$50.00 from Russell Rivers, 1125 West California Sr., Seymour, TX 76380.**

Jeannie Free made the motion to reject the bid of \$50.00 on property known as R27023. Keith Gilbert provided the second. All approved.

- J. Discuss and take action on sale of trust property known as; Lot One (1) in Block Three (3) of the Sears Addition to the City of Anson, Jones County, Texas, (R27022) for the amount of \$50.00 from Russell Rivers, 1125 West California Sr., Seymour, TX 76380.**

Jeannie Free made the motion to reject the bid of \$50.00 on property known as R27022. Keith Gilbert provided the second. All approved.

- K. Discuss and take action on sale of trust property known as; Lot Three (3) in Block Ten (10) of the McGaughy Addition to the City of Anson, Jones County, Texas, (R27008) for the amount of \$50.00 from Russell Rivers, 1125 West California Sr., Seymour, TX 76380.**

Jeannie Free made the motion to reject the bid of \$50.00 on property known as R27022. Keith Gilbert provided the second. All approved.





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- L. Discuss and take action on sale of trust property known as; Lots Eleven (11) and Twelve (12) in Block Two hundred seven (207) of the Johnson Addition to the City of Anson, Jones County, Texas, (R17532) for the amount of \$400.00 from Barbara Cantu, 5950 Cr 481, Anson, TX 79501.**

Mayor Herndon made the motion to accept the bid of \$400.00 on property known as R17532 from Barbara Cantu, 5950 CR 481, Anson, TX 79501, and Keith Gilbert provided the second. All approved.

- M. Discuss and take action on sale of trust property known as Lots Ten (10) in Block Two (2) of the Littlefield Addition of the City of Anson, Jones County, Texas, (R20154) for the amount of \$255.00 from Tyrone Douglas, 2218 US Hwy 277 S., Anson, TX 79501.**

Jeannie Free made the motion to accept the bid of \$255.00 on property known as R20154 from Tyrone Douglas, 2218 US Hwy 277 S., Anson, TX 79501. Larry White provided the second. All approved.

- N. Discuss and take action on sale of trust property known as; East Half (E/2) in Block Fifty-Three (53), of original Town of Anson, Jones County, Texas, (R24075) for the amount of \$1,000.00 from Juana Cabello Flores, 815 Ave G, Anson, TX 79501.**

Jeannie Free made the motion to accept the bid of \$1,000.00 on property known as R24075 from Juana Cabello Flores, 815 Ave G, Anson, TX 79501. Keith Gilbert provided the second. All approved.

- O. Discuss and take action on Alcohol sales permit fee.**

After council discussion, City Attorney Chad Cowan will look further into how TABC fees and surcharges are assessed to better determine how and if the city can raise the permit fee. This item was tabled until the next City Council meeting.

- P. City Manager Report- Discuss and or take action on.**

**a. Financial Update.**

City Manager Campbell provided the council with a financial update on Sales Tax, Ad Valorem Tax, General fund, Garbage Fund, Municipal Court, and water sales (which are down due to the recent rain). With no action needed the council moved on.

**b. Street repair and maintenance.**

City Manager Campbell informed the council of the newly paved street from Hwy 277 leading toward the Catholic Church, and that he is awaiting bids for more street paving projects from Strain and Sons Paving Company. The Council then discussed various streets in need of re-paving; Avenue N, the street just west of the Football field; and the street leading to the City Park.

**c. Length of employment in order to be eligible for retirement. Ordinance #918. First reading.**

The Council discussed changing the retirement eligibility time to 20 years, as it would not affect the budget. As this was the first reading of Ordinance #918 no action was taken.





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**d. Employee Buy back for TMRS. Ordinance #919. First reading.**

The Council discussed the employees' ability to buy back time from the TMRS retirement system.

As this was the first reading of Ordinance #919, no action was taken.

**Q. Police Report- Discuss and or take action on.**

**a. Update on Police, Animal Control, and Code Enforcement activity for the month of May.**

Chief Moore provided the council with a report of Police, Animal Control, and Code enforcement activity for the month of May.

**R. Mayor's Report- Discuss and or take action on.**

a. Mayor Herndon informed the council of the upcoming HOME Program meeting being held June 30<sup>th</sup> and July 1<sup>st</sup>, and those of the public wishing to apply for a new home should attend the Application Intake Meeting. Mayor Herndon reviewed the previous achievement made via the HOME Program Grant.

b. Mayor Herndon at this time addressed Linda Powell's question about the C.I.P. charge. Mayor Herndon will provided Ms. Powell information regarding the C.I.P. charge two or three days prior to the next City Council meeting and if she is not satisfied with the information, he will put her on the agenda.

**S. Discuss and take action on Accounts Payable.**

Chad Cowan informed the Council of his bill not being listed on the accounts payable and the Underwood Attorneys at Law bill.

Jeannie Free made the motion to approved payment of the Accounts payable. Keith Gilbert provided the second. All approved.

*\*Before adjourning Jeannie free requested that an agenda item be added addressing employee sick time and a Sick time pool\**

**T. Adjourn.**

With no further business, Mayor Herndon adjourned the meeting at 7:05pm.

Mayor

Attest

**Minutes****Anson City Council Meeting**

The Anson City Council met on the 27<sup>th</sup> day of June, 2016 at 6:00pm at the Anson Public Library. Members of the council present were Keith Gilbert, Jeannie Free, Evelyn Edwards, and Larry White. Also in attendance were City Manager Sonny Campbell, Police Chief David Moore, and City Attorney Chad Cowan. (Mayor Mike Herndon arriving at item B)

With Mayor Herndon being absent for the beginning of the meeting, Mayor Pro-tem Keith Gilbert called the meeting to order at 6:00pm

Larry White provided the opening prayer.

**A. Presentation from Citizens. No formal action may be taken. ( Limit 5 minutes per spokesperson )**

Linda Powell voiced concerns about the City of Anson employees treatment, and asked the council if a Q&A could be set up perhaps in the Mayor's Report.

**B. Discuss and take action on minutes from previous City Council meeting.**

Larry White made the motion to approve the minutes as presented, Jeannie Free provided the second. All approved.

**C. Discuss and take action on sale of trust property known as; North 1/2 of Lot One (1) in Block Seventy-eight (78) of the Original Town of Anson, Jones County, Texas, (R21110), for the amount of \$450.00. From Luis D. and Barbara Cantu, 5950 CR 481, Anson, TX 79501.**

Jeannie Free made the motion to accept the bid of \$450.00 on property known as R21110 from Luis D. and Barbara Cantu, 5950 Cr 481, Anson, TX 79501, and Larry White provided the second. All approved.

**D. Discuss and take action on sale of trust property known as; The North 60' X 140' tract of land in Lot Four (4) of Block Fifty-Seven (57), of the Original Town of Anson, Jones County, Texas. (R24020), for the amount of \$100.00. From Luis D. and Barbara Cantu, 5950 CR 481, Anson, TX 79501.**

Jeannie Free made the motion to accept the bid of \$100.00 on property known as R24020 from Luis D. and Barbara Cantu, 5950 CR 481, Anson, TX 79501, and Keith Gilbert provided the second. All approved.



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- E. Discuss and take action on sale of trust property known as; Being a part of the W/2 of Section 2, Block 1, T. & N. O. Railway Company land described as follows: BEGINNING 512' W of the SW Corner of Lot 3, Block 70, Original Town of Anson; THENCE N with the E boundary line of said Block 4A 300' to the NE Corner and the NW Corner of this tract; THENCE E about 152' to the NW Corner of the Damron Addition to the Town of Anson; THENCE S 300' to the SW corner of said Damron Addition; THENCE W 152' to the place of beginning; being that property more particularly described in a Correction Warranty Deed recorded in Volume 733, Page 623 of the Official Records of Jones County, Texas., (R26146), for the amount of \$600.00. From Luis D. and Barbara Cantu, 5950 CR 481, Anson, TX 79501.

Keith Gilbert made the motion to accept the bid of \$600.00 on property known as R26146 From Luis D. and Barbara Cantu, 5950 CR 481, Anson, TX 79501, and Evelyn Edwards provided the second. All approved.

- F. Discuss and take action on sale of trust property known as; Being all of West 100' of Lots 5-7 in Block 1, Sears Addition, Town of Anson; being that property more particularly described in a Warranty Deed recorded in Volume 629, Page 449 in the Deed Records of Jones County, Texas., (R21693), for the amount of \$400.00. From Luis D. and Barbara Cantu, 5950 CR 481, Anson, TX 79501.

Evelyn Edwards made the motion to accept the bid of \$400.00 on property known as R21693 from Luis D. and Barbara Cantu, 5950 CR 481, Anson, TX 79501, and Jeannie provided the second. All approved.

- G. Discuss and take action on sale of trust property known as; Lots One (1), Two (2) and Three (3), in Block Seventeen (17), of Edmonds Addition, in the City of Anson, Jones County, Texas, (R25096), for the amount of \$500.00. From Teofilo Garcia, Jr., 602 Avenue N, Anson Texas 79501.

Jeannie Free made the motion to approve the bid of \$500.00 on property known as R25096 from Teofilo Garcia, Jr., 602 Avenue N, Anson Texas 79501, and Mayor Herndon provided the second. All approved.

- H. Discuss and take action on sale of trust property known as; Lots One (1) and Two (2), in Block Six (6), of Chapman Addition, in the City of Anson, Jones County, Texas, (R21330), for the amount of \$105.00. From Weldon Davis, P.O. Box 3113 Bryan, Texas 77805.

Jeannie Free made the motion to approve the bid of \$105.00 on property known as R21330 from Weldon Davis, P.O. Box 3113 Bryan, Texas 77805, and Keith Gilbert provided the second. All approved.



**I. Discuss and take action on City of Anson's Sick Leave Policy and Sick Pool Policy**

After a lengthy council discussion on various policies from other municipalities and the Jones County system of sick leave/ sick pool leave, Evelyn Edwards made the motion to change the sick leave pool policy to allow employees to use it for Spouses and 1<sup>st</sup> degree of consanguinity family members, Keith Gilbert provided the second. All approved.

**J. Discuss and take action on appointment of Anson Development Corporation, Inc. Board members.**

Keith Gilbert made the motion to appoint Cody Burleson and Teresa Barbian to full terms to the Anson Development Corporation, Inc., Jeannie Free provided the second. All approved.

**K. Discuss and take action on establishing policy for Mayor, City Council Members, and employees to access City files and records.**

After Council discussion of what is appropriate action to access files and records of the Anson City Hall, Keith Gilbert made the motion to adopt resolution #20160627 with the exception that the policy will not apply to independent contractors (example City Auditors Clark & Cobb). Jeannie Free provided the second. All approved.

*\*Also at this time Jeannie Free asked to have an Agenda item/ meeting about Complaints.*

**L. City Manager Report-discuss and or take action on.**

**a. Length of employment in order to be eligible for retirement. Ordinance #918. Second reading.**

Keith Gilbert made the motion to move forward with Ordinance #918. Larry White provided the second. All approved.

**b. Employee Buy back for TMRS. Ordinance #919. Second reading.**

Evelyn Edwards made the motion to approve Ordinance #919. Mayor Herndon provided the second. All approved.

**c. Equipment update.**

City Manager Campbell provided the council with an estimate of \$5052.58 for the repairs of the Bobcat-Tool Cat required. Larry White made the motion to approve the repairs. Mayor Herndon provided the second. All approved.

**d. Update on Strain & Sons Street paving estimate.**

City Manager Campbell told the council of the estimate the Strains & Sons Paving Company had provided him, and that the City has an opportunity to pave additional streets at a rate of \$1.40 a square foot. The total estimated cost was \$160k-\$200k. The council then discussed the various options of procuring the down payment of one hundred thousand dollars (due by November 2016), and paying the remaining monies in twelve months.

Jeannie Free made the motion to move forward with the street paving project as long as no new debt is incurred. Mayor Herndon provided the second. All approved.

**M. Mayor's Report- Discussion**



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**a. CIP; Keith Gilbert**

At this time Mayor Herndon asked Keith Gilbert to explain the Capital Improvement Projects fee.

Keith Gilbert provided a detailed report of the projects the CIP was incurred for and the way in which the CIP is paid.

With no action necessary the council moved on.

**N. Discuss and take action on accounts payable.**

Larry White made the motion to approve payment of the accounts payable. Jeannie Free provided the second. All approved.

**O. Adjourn.**

With no further business Mayor Herndon adjourned the meeting at 7:44pm

Attest



Mayor



## Minutes

### Special Call City Council

The Anson City Council met in a Special Call Meeting on the 5<sup>th</sup> Day of July, 2016 at 12:00pm at the Anson City Hall 1314 Commercial Ave, Anson TX, 79501. Members of the council present are as follows Keith Gilbert, Larry White, Evelyn Edwards, Jeannie Free, and Mayor Mike Herndon. Also in attendance City Manager Sonny Campbell, Police Chief David Moore, and City Attorney Chad Cowan.

**Mayor Herndon Called the meeting to order at 12:00pm**

**Keith Gilbert provided the opening prayer.**

**A. Discuss complaint's filed on Council person. Jeannie Free**

***Council may convene into executive session in accordance with the Texas Government Code §551.074, Personnel Matters to deliberate the evaluation, duties, or discipline of a public officer or employee (Public Officer).***

At this time Mayor Herndon asked LeeAnn Blankenship to read her first letter of complaint. After hearing Mrs. Blankenship's letter of complaint the council determined that the problem was resolved with Resolution #2016-0627. Mayor Herndon then asked LeeAnn Blankenship to read her second letter of complaint. After hearing Mrs. Blankenship's second letter of complaint the council determined that the problem was resolved with Resolution #2016-0627.

Chief David Moore read his letter of complaint to the City Council. Chief Moore's letter outlined various complaints against the actions of Council person Free.

The Council was then presented (By Steven James; Sasha Comp Services) with video and audio surveillance footage of the City hall and the events of which are under complaint.

After Council discussion, council person Free apologized for the profane language used in the video.

City Manager Sonny Campbell presented the council with his letter of complaint. City Manager Campbell's letter outline various complaints against the actions of Council person Free.

After a lengthy Council discussion, the Council moved on to Agenda Item B. Keith Gilbert hoped that the City Council and City could move forward with a spirit of cooperation.





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**B. Discuss the City Manager-Council Person form of government and the roles of the City Manager, Police Chief, Mayor and City Council members in the City of Anson.**

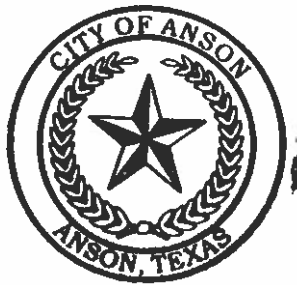
Mayor Herndon explained the City Manager duties and how the relationship between appointed officers of the City and the City Council function.

**C. Adjourn.**

With no further business Mayor Herndon adjourned the meeting at 1:25pm.



Attest



Mayor



## Minutes

### Anson City Council Meeting

The Anson City Council met on the 11th day of July, 2016 at 6:00pm at the Anson Public Library. Members of the council present were Keith Gilbert, Jeannie Free, Evelyn Edwards, Larry White, and Mayor Mike Herndon.

Also in attendance were City Manager Sonny Campbell, Police Chief David Moore, and City Attorney Chad Cowan.

Mayor Herndon Called the meeting to order at 5:58pm

Keith Gilbert Provided the opening prayer.

**A. Discuss and take on Minutes from previous City Council Meeting.**

Evelyn Edwards made the motion to approve the minutes with a correction on agenda item I, adding the word spouse, and Keith Gilbert provided the second. All approved.

**B. Discuss and take on Minutes from Special Called City Council Meeting.**

Keith Gilbert made the motion to approve the minutes as presented, and Evelyn Edwards provided the second. All approved.

**C. Presentation from Citizens. No formal action may be taken. ( Limit 5 minutes per spokesperson )**

Pat Seballos spoke to the Council with concerns about the possibility of citizens not being able to speak/interact with city council members.

Steven Gunter spoke to the council about his right for his voice to be heard when speaking to his elected officials.

**D. Discuss and take action on a resolution to apply for a HOME grant.**

Keith Gilbert made the motion to move forward with the resolution #2016-0711 to apply for a HOME Grant, and Larry White provided the second. All approved.

*Gary Smith a Grant Works Representative was in attendance to field any HOME program related questions the council may have.*

**E. Discuss on City Council Review of City Charter.**

At this time Larry White spoke to the council about his review of the City Charter and the areas of question and interest he had observed in his reading.

The City Council then discussed at length various issues regarding the City Charter, TML rules, and the form of government by which the City of Anson operates.

With no action needed as this was a discussion topic only the council moved on.



**F. Discuss and or take action on Resolution Governing the Interaction between Council Members and City Employees.**

After Council discussion on the manner in which council members and employees should interact, and Police Chiefs David Moore's description of the Police Departments Chain of command.

Mayor Herndon made the motion to approve Resolution 2016-0711B governing the Interaction between Council members and City Employees. Keith Gilbert provided the second. The motion passed with a vote of 4 ayes and 1 vote of Nay (Jeannie Free).

**G. City Manager Report- Discuss and or take action on.**

**a. Paving projects update**

City Manager Campbell informed the council of pending negotiations between the IDC and ADC boards to procure funding, and that the Education board approved \$40,000.00 of funding for the street paving.

**b. Alcohol Fee update**

City Manager Campbell informed the council that the \$60.00 alcohol fee was the correct amount for the alcohol permit the city has and that it needs no change at this time.

**c. Water meter update**

City Manager Campbell provided the council with a corrected Utiliuse invoice that accounted for the 240 water meters the City of Anson work crew had to install. The final invoice after adjustments was \$11,741.25.

**d. Financial Update**

City Manager Campbell provided the council with a current financial statement of all city bank accounts.

Mr. Campbell then explained that revenues were down due a lack of water sales, lack of EMS solubility ,and that unexpected expenses have diminished the city's account balances.

The Council then discussed the potential need to make cuts and or raise the water rates, as well other alternatives to increases revenue and decrease expenses.

**H. Police Report- Discuss and or take action**

**a. Update on Police, Animal Control, and Code Enforcement activity for the month of June.**

Police Chief David Moore provided the council with a summary of Police, Code enforcement, and Animal Control activity for the month of June.

With no action needed the council moved on.



# CITY OF ANSON

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**I. Mayor's Report- Discuss only**

Mayor Herndon had nothing to report at this time.

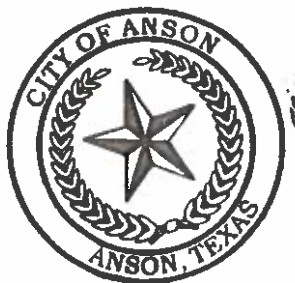
**J. Discuss and take action on accounts Payable.**

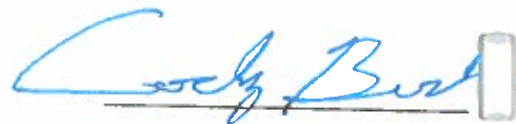
Evelyn Edwards made the motion to approve the accounts payable with the exception of the Western Observer bill (as it was unknown who approved the ad to be ran and the expense of the ad), and Keith Gilbert provided the second. All approved.

**K. Adjourn.**

With No further business Mayor Herndon adjourned the meeting at 7:41pm.

  
Mayor





Attest



**CITY OF ANSON**

1314 Commercial Ave  
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## Minutes

### Special Call

#### **ANSON CITY COUNCIL MEETING with the Anson Development Corporation & Industrial Development Corporation Inc.**

The Anson City Council met on the 1<sup>st</sup> day of August 2016 at 12:00pm at the Anson City Hall. The Council met in a Joint Meeting with the Anson Development Corporation and the Industrial Development Corporation. Members of the council present are as follows Mayor Mike Herndon, Jeannie Free, Evelyn Edwards, and Larry White.

**A. Call Meeting to order.**

Mayor Herndon called the meeting to order at 12:03 pm.

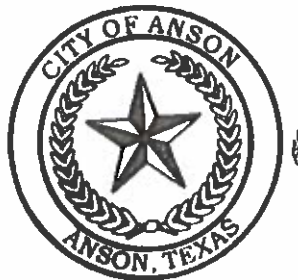
**B. Discuss and take action on project with City of Anson to pay for the paving of 23<sup>rd</sup> Street & Avenue I that leads to the City Park.**

The City Council listened and joined the discussion by the ADC and IDC boards concerning various aspects of the proposed Street paving project from US HWY 277 on 23<sup>rd</sup> Street to concrete dip near the City Pond with a total proposed cost of \$93,000.00 to \$103,000.00. After decisions by the IDC and ADC Boards to fund the City Park Street Paving Projects, with each board willing to fund an amount not to exceed \$55,000.00, Evelyn Edwards made the motion to accept funds not to exceed \$55,000.00 by the IDC board and to accept funds not to exceed \$55,000.00 by the ADC board for the City Park Street Paving project on 23<sup>rd</sup> Street and Ave I. Larry White provided the second. All approved.

**C. Adjourn.**

With no further business Mayor Herndon adjourned the meeting.

Mayor



Attest

**Minutes****Anson City Council Meeting**

The Anson City Council met on the 8<sup>th</sup> day of August, 2016 at 6:00pm at the Anson Public Library. Members of the council present were Larry White, Keith Gilbert, and Mayor Mike Herndon. (Evelyn Edwards arrived at agenda item M-b) Also in attendance were City Manager Sonny Campbell, Police Chief David Moore, and City Attorney Chad Cowan.

Mayor Herndon called the meeting to order at 6:09pm

Keith Gilbert provided the opening prayer.

*The council began the meeting with agenda items that required no action, as Evelyn Edwards was in transit to the meeting.*

**A. Discuss and take action on minutes from previous City Council meeting July 11, 2016.**

Evelyn Edwards made the motion to approve the July 11, 2016 minutes as presented and Keith Gilbert provided the second. All approved.

**B. Discuss and take action on minutes from Special Call City Council Meeting August 1, 2016.**

Evelyn Edwards made the motion to approve the August 1, 2016 minutes with amendments to item B adding City Park Paving Project and Avenue I. Keith Gilbert provided the second. All approved.

**C. Presentation from Citizens. No formal action may be taken.**

Robert Patterson spoke to the council on behalf of Tim Farnsworth in regards to the building that collapsed on the east side of the Court House. He asked the council if the City could provide any assistance in the clean-up of the collapsed roof, and spoke of the dangers that the building now poses. Mayor Herndon asked Mr. Patterson to have Mr. Farnsworth get in contact with City Manager Sonny Campbell to formulate a plan to assist in the clean-up.

**D. Discuss and take action on trust property known as; Lot Eight (8) in Block One Hundred seventy-three (173) of Kennedy Bishop Addition in the City of Anson, Jones County, Texas, (R26956) for the amount of \$150.00 from Donna Durham, 1332 Ave O, Anson, Texas 79501.**

Evelyn Edwards made the motion to accept the bid of \$150.00 on property known as R26956 from Donna Durham and Larry White provided the second. All approved.





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- E. Discuss and take action on trust property known as; Lot Ten (10) in Block Three (3), of Wilson and f Anson, Jones County, Texas, (R13792) for the amount of \$200.00 from Donna Durham, 1332 Ave O, Anson, Texas 79501.**  
Larry White made the motion to accept the bid of \$200.00 on property known as R13792 from Donna Durham and Evelyn Edwards provided the second. All approved.
- F. Discuss and take action on trust property known as; Lot Two (2), in Block Four (4), of Wilson and McCreight Addition, in the City of Anson, Jones County, Texas, (R11640) for the amount of \$200.00 from Donna Durham, 1332 Ave O, Anson, Texas 79501.**  
Larry White made the motion to accept the bid of \$200.00 on property known as R11640 from Donna Durham and Mayor Herndon provided the second. All approved.
- G. Discuss and take action on trust property known as; North one-half (N 1/2) of Lot Four (4) in Block Fifty-one (51) of the Original Town of Anson, Jones County, Texas., (R24439) for the amount of \$365.00 from Jerry L. Wilkins, 630 Ave G, Anson, TX 79501.**  
Evelyn Edwards made the motion to accept the bid of \$365.00 on property known as R24439 from Jerry L. Wilkins and Keith Gilbert provided the second. All approved.
- H. Discuss and take action on trust property known as; Lots Five (5) and Six (6), in Block One Hundred and Seventy (170), of Kennedy Bishop Addition in the City of Anson, Jones County, Texas, (R17479) for the amount of \$80.00 from William Petty, 2023 Ave I, Anson, Texas 79501.**  
Evelyn Edwards made the motion to reject the bid of \$80.00 on property known as R17479 from William Petty and Larry White proved the second. All approved.
- I. Discuss and take action on first reading of an ordinance #920 calling for a November 2016 election for City Council Place 1, Unexpired City Council Place 5, and Mayor.**  
City Attorney Chad Cowan explained to the council that there was no need for an ordinance calling an election. The City Council can pass a resolution calling for an election and that this would need to be addressed at the next council meeting. With no action needed the council moved on.
- J. Discuss and take action on proposed Tax rate for the City of Anson, publishing notice of tax rate and setting public hearing dates for tax rate discussion.**  
After Council discussion, Evelyn Edwards made the motion to leave the effective tax rate at \$1.19 and to hold two public hearings to discuss this tax rate. The first hearing is to be held on August 19, 2016 12:00pm at the Anson City Hall and the second hearing is to be held on August 22, 2016 at 5:45pm at the Anson Public Library. Keith Gilbert provided the second. All approved.



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- K. Discuss and take action on application to amend the zoning map after annexation of property by Lodi Mitchell on approximately 1.5 acres in Section 4. MEP&P RR. Company Survey located at 2605 U.S. HIGHWAY 277 (the property where the old gas station is located) and also known as the 1.5 acres located in the SE corner of the City of Anson on U.S. 277 be re-zoned from AO Agricultural Open to C-1 Local Retail Sales District. The Commission will take public comment/testimony at this Public Hearing. At the conclusion of the hearing the Commission may take action on filing a Preliminary Report with the City Council on what zoning designation, or zoning district, to give this approximate 1.5 acres.**

At this time Mayor Herndon opened the floor for public comment. After public comment inquiring as to when the business would be opening, Mayor Herndon closed public comment.

Keith Gilbert made the motion to approve the Zoning Commission's recommendation to re-zone the property by Lodi Mitchell on approximately 1.5 acres in Section 4. MEP&P RR. Company Survey located at 2605 U.S. HIGHWAY 277 (the property where the old gas station is located) and also known as the 1.5 acres located in the SE corner of the City of Anson on U.S. 277 be re-zoned from AO Agricultural Open to C-1 Local Retail Sales District. Evelyn Edwards provided the second. All approved.

**L. Police Report-Discuss and or take action on.**

- a. Update on Police, Animal Control, and Code Enforcement activity for the month of July.**

Police Chief David Moore provided the council with a summary of Police, Code enforcement, and Animal Control activity for the month of July.

With no action needed the council moved on.

**M. City Manager Report- Discuss and or take action on.**

- a. Job Descriptions**

City Manager Campbell provided the council with Job Descriptions for public works departments.

The Council then reviewed these job descriptions at length, and determined that a change to the signature pages of each job description be changed from "Personnel Dept. Approved by:" to read "City Manager Approved by." With the Water Superintendent description not available at this time it would have to be addressed at the next City Council Meeting.

Keith Gilbert made the motion to approve the Job Description with changes to the signature page, and Evelyn Edwards provided the second. All approved.

- b. City of Anson Personnel Policy.**

The City Council reviewed the proposed City of Anson Personnel Policy and discussed various issues concerning the policy. After a lengthy review and discussion of the proposed personnel policy manual, it was decided to further review the policy and discuss it at the next meeting.

No action taken.



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**c. Street repair and maintenance.**

City Manager Campbell informed the council of the completed City Park Street Paving Project and the cost of the project being \$82,500. This cost will be divided equally between the ADC Board and the IDC board. City Manager Campbell told the council of the paving projects near Meals on Wheels, near the Post Office, near Cash Saver Grocery store, and two block of Avenue N from US Hwy 180.

**N. Mayor's Report- Discuss and or take action on.**

**a. Update on HOME Program.**

Mayor Herndon spoke of the recent completion of five new houses being constructed through the HOME Program. Mayor Herndon told the Council of two more houses pending to be built and the 6 new applicants in the HOME Program.

**b. Discuss and take action on ordinance 921 placing a proposition on general election ballot to reallocate the sales and use taxes for the Industrial Development Corporation of Anson, Inc. (a 4A Economic Development Corporation); the Anson Development Corporation, Inc. (a 4B Economic Development Corporation); and the Street Maintenance and Repair Tax**

The Council discussed the possibility of a petition to either dissolve the IDC Board and retain the ADC Board, or creating a Municipal Development District.

As this was the first reading of Ordinance #921, no action was necessary.

**O. Discuss and take action on accounts payable.**

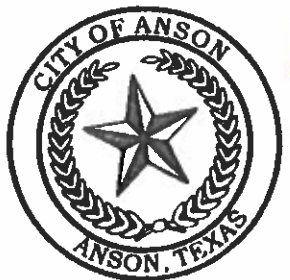
The City Council then reviewed the accounts payable, and inquired on if receipts could be made available. City Manager Campbell told the council they could be provided with receipts as this was how the accounts payable forms were created.

Evelyn Edwards made the motion to approve the accounts payable and Larry White provided the second. All approved.

**P. Adjourn.**

With no further business, Mayor adjourned the meeting at 9:24pm

Attest



Mayor

**Minutes****City Council Public Hearing**

The Anson City Council held a Public Hearing August 19, 2016 12:00pm At the Anson City Hall 1314 Commercial Avenue, Anson, TX 79501. Members of the Council in attendance were Keith Gilbert, Evelyn Edwards, and Mayor Mike Herndon. Also in attendance was City Manager Sonny Campbell.

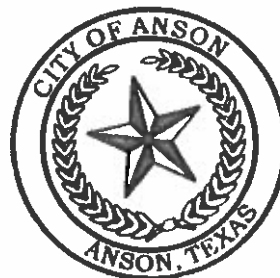
Mayor Herndon opened the Public Hearing to public comment at 12:03pm

Keith Gilbert provided the opening prayer.

Mayor Herndon announced that the Public Hearing was to discuss the proposed property tax rate for the City of Anson. City Manager Campbell gave a brief explanation of the \$1.19 per \$100.00 of valuation proposed property Tax and the impact it would have financially on the collected property taxes.

With no public comment Mayor Herndon adjourned the meeting at 12:10pm.

Attest



Mayor



## CITY OF ANSON

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### Minutes

#### City Council Public Hearing

The Anson City Council met on the 22<sup>nd</sup> day August 2016 at 5:45pm at the Anson Public Library 1137 12th Street, Anson, TX 79501. Members of the Council present were Keith Gilbert, Evelyn Edwards, Larry White, Jeannie Free, and Mayor Mike Herndon. Also in attendance Police Chief David Moore and City Manager Sonny Campbell.

Mayor Herndon open the public hearing to public comment at 5:45pm.

Mayor Herndon and the City Council began to explain the proposed property tax rate of \$1.19 per \$100 of valuation and the way in which the rate is based.

The appraised value of the City of Anson increased by approximately 3million dollars from the previous year. The City will retain the \$1.19 per \$100 of Valuation from the previous year, and although the City's property tax rate will not increase the city's collected tax monies will due to the increased appraised value.

With no further public comment Mayor Herndon concluded the Hearing at 6:00pm.

*Cody Bearden*

Attest

*Keith Gilbert*

Mayor





MinutesAnson City Council Meeting

The Anson City Council met at the Anson Public Library on the 22<sup>nd</sup> day of August 2016. Members of the Council present were Evelyn Edwards, Keith Gilbert, Larry White, Jeannie, and Mayor Mike Herndon. Also in attendance City Manager Sonny Campbell, Chief David Moore, and City Attorney Chad Cowan.

Mayor Herndon called the meeting to order at 6:00pm.

Larry White provided the opening prayer.

**A. Discuss and take action on minutes from Previous City Council Meeting August 8, 2016**

Larry White made the motion to approve the minutes as presented. Keith Gilbert provided the second. All approved.

**B. Discuss and take action on a Resolution calling for a November 2016 election for City Council Place 1, Unexpired City Council Place 5, and Mayor.**

Keith Gilbert made the motion to move forward with Resolution 2016-82216B and allow City Attorney Chad Cowan to correct any dates as required. Evelyn Edwards provided the second. All approved.

**C. Discuss and take action on second reading of ordinance #921 placing a proposition on general election ballot to reallocate the sales and use taxes for the Industrial Development Corporation of Anson, Inc. (a 4A Economic Development Corporation); the Anson Development Corporation, Inc. (a 4B Economic Development Corporation); and the Street Maintenance and Repair Tax.**

Keith Gilbert made the motion to approve Ordinance #921 placing a proposition on the November ballot. Evelyn Edwards provided the second. All Approved.

**D. Discuss and take action on setting a property tax rate for the City of Anson for 2016.**

Keith Gilbert; "I move that property taxes be increased by the adoption of a tax rate of \$1.19 per \$100 valuation. This rate contains a tax rate for interest and sinking at \$0.118773 and a maintenance and operations tax rate of \$1.071227 per \$100 valuation. This effectively raises the tax rate 3.915 %." Evelyn Edwards provided the second. Mayor Herndon conducted a roll call vote Evelyn Edwards vote of Aye, Keith Gilbert vote of aye, Jeannie Free vote of Aye, Larry White vote of aye, and Mayor Herndon a vote of aye. With all members voting aye, the motion passed.





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**E. Discuss and take action on Interlocal Agreement between Jones County and the City of Anson for the November 8, 2016 Election.**

Keith Gilbert made the motion to proceed with the Interlocal Agreement between Jones County and the City of Anson for the November 8, 2016 Election. Jeannie Free provided the second. All approved.

**F. Discuss and take action on Resolution approving an application from BARBARA ELSTON KING, and SARAH LOIS ELSTON that would close an alley in the middle of Block 180 and a street between Block 180 and Block 179 all in the Buie, Hanna and Morrow Subdivision of the City of Anson.**

The Council discussed the area in question to be closed and the fee assessed for closing an alley.

The council determined that the alley in this location was not developed nor had an alley ever existed there.

The Council asked that more research be done to ensure that the fee to be charged of \$150.00 was the correct amount.

Evelyn Edwards made the motion to accept Resolution 2016-82216 pending investigation of the fee being charged. Jeannie Free provided the second. All approved.

**G. City Manager's Report- Discuss and or take action on.**

**a. Job Descriptions (Water Treatment Plant Superintendent)**

After Council discussion, Keith Gilbert made the motion to accept the Water Treatment Plant Superintendent job description, and Larry White provided the second. All approved.

**b. City of Anson Personnel Policy**

The Council continued its review of the proposed City of Anson personnel policy from the previous City Council meeting. The council discussed the following sections of the personnel policy, but not limited to nepotism, Vacation time accrual, sick time accrual, and appeals and grievances.

The Council convened into executive session at 8:02pm for consultation with attorney in regards to the personnel policy.

They reconvened in open session at 8:35pm.

No action was taken at this time- Tabled

**c. Financial Update.**

City Manager Campbell provided the council with city account balances and the city's financial outlook. With no action needed the council moved on.

**H. Discuss and take action on accounts payable.**

After council review of the account payable Evelyn Edwards made the motion to approve the accounts payable, and Larry White provided the second. All Approved.

**I. Adjourn**

With no further business Mayor Herndon adjourned the meeting at 8:47pm.

*Cody Burleson*

Attest



*Keith Gilbert*  
Mayor

325-823-2411

325-823-2641

**Minutes****Anson City Council**

The Anson City Council met at the Anson Public Library on the 12<sup>th</sup> day of September 2016. Members of the council present are as follows: Evelyn Edwards, Keith Gilbert, Larry White, and Mayor Mike Herndon. Also in attendance, City Manager Sonny Campbell and City Attorney Chad Cowan (arriving at the end of agenda item F).

Mayor Herndon called the meeting to order at 6:00pm

Larry White provided the opening prayer.

**A. Discuss and take action on City Council Minutes from August 19, 2016 Public Hearing.**

Keith Gilbert made the motion to approve the minutes as presented and Larry White provided the second. All approved.

**B. Discuss and take action on City Council Minutes from August 22, 2016 Public Hearing.**

Evelyn Edwards made the motion to approve the minutes as presented and Larry White provided the second. All approved.

**C. Discuss and take action on City Council Minutes from August 22, 2016.**

Evelyn Edwards made the motion to approve the minutes with change to agenda item G-b adding "to consult with attorney". Keith Gilbert provided the second. All approved.

**D. Presentation from Citizens. No formal action may be taken. (Limit 5 minutes per spokesperson)**  
No Public Comment

**E. Discuss and take action on 2015-2016 City of Anson Audit report from Clark & Cobb PC (Don Cobb)**

Don Cobb with Clark & Cobb PC provided the City Council with a detailed report of the City of Anson's fiscal status and its outlook moving forward.

Keith Gilbert made the motion to accept the 2015-2016 audit report as presented and Larry White provided the second. All approved.



- F. Discuss and take action on sale of trust property Being 0.69 acres of land, a part of Survey 14, Block 1, T & N.O. RR Company Lands, and being out of the NE Corner of that certain 39.2-acre tract of land; being that property more particularly described in a Warranty Deed recorded in Volume 11, Page 173 in the Deed Records of Jones County, Texas., (R51742) for the amount of \$353.00 from Luis and Barbara Cantu, 5950 CR 481 Anson, TX 79501.**

Evelyn Edwards made the motion to accept the bid of \$353.00 for property known as R51742 from Luis and Barbara Cantu and Larry White provided the second. All approved

- G. Discuss and take action on investigating the cause of the damage of City equipment. The Council may adjourn into executive session as set out in Texas Gov't Code §551.071 (consultation with attorney).**

At 6:50pm the City Council adjourned into executive session for consultation with attorney. The City Council reconvened in open session at 7:12pm.

Larry White made the motion to appoint Evelyn Edwards, Keith Gilbert, and head investigator Police Chief David Moore to investigate the cause of the damage to city equipment. Mayor Herndon provided the second. All approved.

- H. City Manager's Report- Discuss and or take action on.**

**a. Midyear budget update.**

City Manager Campbell provided the council with a report of the city's mid-year budget status and assured the council that the city was on pace for this time of year.

With no action needed the council moved on.

**b. Personnel Policy**

After reviewing the various areas of the personnel policy and making changes that the council deemed necessary, Keith Gilbert made the motion to approve the City of Anson Personnel policy with the changes made during the meeting and its effective date to be October 1, 2016. Evelyn Edwards provided the second. All approved.

- I. Discuss and take action on accounts payable.**

After council review of the accounts payable. Evelyn Edwards made the motion to approve the accounts payable as presented and Larry White provided the second. All approved.



# CITY OF ANSON

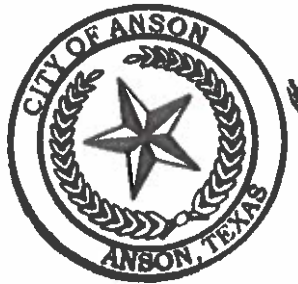
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## J. Adjourn.

Before adjourning, Mayor Herndon informed the council of a \$44,000.00 grant awarded to the City for water and sewer upgrades. With no further business Mayor Herndon adjourned the meeting at 8:19pm

Attest



Mayor



## CITY OF ANSON

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### Minutes

#### Anson City Council

The Anson City Council met on the 11<sup>th</sup> day of October 2016 at the Anson Public Library. Members of the council present are as follows: Larry White, Jeannie Free, Keith Gilbert, Evelyn Edwards, and Mayor Mike Herndon. Also in attendance City Attorney Chad Cowan, Police Chief David Moore, and City Manager Sonny Campbell.

Mayor Herndon Called the meeting to at 6:03pm

Larry White provided the opening prayer.

**A. Discuss and take action on Minutes from the September 12<sup>th</sup> meeting.**

Evelyn Edwards made the motion to approve the minutes as presented, and Keith Gilbert provided the second. All approved.

**B. Presentation from Citizens. No formal action may be taken. (Limit 5 minutes per spokesperson)**

No Public Comment.

**C. Discuss and take action on the sale of trust property known as: Lots Three (3) and Four (4), in Block Seven (7), of Chapman Addition of the Town of Anson, Jones County, Texas., (R10527) for the amount of \$250.00 from Gerald D. Carpenter, Post Office Box 92 Anson, Texas 79501.**

Jeannie Free made the motion to approve the sale of trust property known as R10527 from Gerald D. Carpenter for the amount of \$250.00. Evelyn Edwards provided the second. All approved.

**D. Discuss and take action on Industrial Development Corporation's approval of \$25,000.00 grant to the Texas Cowboy's Christmas Ball, Inc. d/b/a Anson Pioneer Hall for roof repair.**

Linda Powell, President of the Industrial Development Corporation, informed the council of the approval of \$25,000.00 to the Pioneer Hall for roof repair. City attorney Chad Cowan informed the council of conflicting opinions of attorneys that possess great knowledge of EDC projects. There is a question if the Pioneer Hall project falls within the qualifications of an EDC project. At this time Mayor Herndon asked Clay Deathridge (member of the Pioneer Hall Board) to address the council explaining the proposed project. Clay explained that the building had been open to the public in the past, but on a limited basis due to the condition of the current roof. With a new roof in place it could be open to many more events that would increase business in the City. Mayor Herndon asked that Mr. Deathridge write down the plans for the Pioneer Hall and work with Mr. Cowan. *No action was taken- Tabled.*



- E. Discuss and take action on the Application for Closure of an Alley by JUDTX Investments, LLC P.O. Box 908 Stephenville, TX 76401 (the alley between Lots 3 & 4 and 9 & 10 in Block 2, Northside Addition to the town of Anson, Jones County, Texas).**

Keith Gilbert made the motion to approve the application as presented, Jeannie Free provided the second. All approved.

- F. Police Report- Discuss and or take action on.**

- a. Police Department, Animal Control, and Code Enforcement report of activity for the month of August.**

Chief Moore provided the council with a report of activity for the month of August.

Keith Gilbert made the motion to approve the report as presented, Evelyn Edwards provided the second.

- b. Police Department, Animal Control, and Code Enforcement report of activity for the month of September.**

Chief Moore provided the council with a report of activity for the month of September.

Keith Gilbert made the motion to approve the report as presented, and Larry white provided the second. All approved.



- G. Discuss and take action on publishing notice for taking bids on the sale of the Anson South Lake.**

The council discussed various issues (current lease agreement, water rights, and the liability of the dam) with opening the south lake to bid. The council determined that more research was needed to discern what was needed to be done in order to have the lake ready for purchase. No action taken- Tabled.

- H. Discuss and take action on publishing notice for taking bids on the sale of the Landfill Property east of Anson.**

After Council discussion, Jeannie Free made the motion for the City to advertise for the sale of the Landfill property within two months. Larry White provided the second. All approved.







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**I. Discuss and take action on renewal of contract with Knox Waste Service.**

Evelyn Edwards made the motion to renew the city's contract with Knox Waste Service and not seek bids, also striking all wording after the date of December 31, 2022 from item 3 of the KWS contract.

**J. Discuss and take action on Police Chief contract. The Council may adjourn into Executive Session as allowed in Texas Government Code § 551.071 (Discussion with Attorney)"**

At 7:02pm the City Council adjourned into executive session for consultation with attorney.  
The Council reconvened in open session at 8:45pm with no action taken- Table

**K. Discuss and take action on City Manager Contract. The Council may adjourn into Executive Session as allowed in Texas Government Code § 551.071 (Discussion with Attorney)"**

At 8:46pm the City Council adjourned into executive session for consultation with attorney.  
The Council reconvened in open session at 9:04pm with no action taken – Tabled.

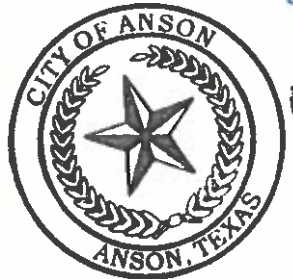
**L. Discuss and take action on accounts payable.**

Evelyn Edwards made the motion to approve the accounts payable, and Jeannie Free provided the second. All approved.

**M. Adjourn.**

With no further business Mayor Herndon adjourned the meeting at 9:08pm.

Witness



Signed

MinutesAnson Special Call City Council Meeting

The Anson City Council met on the 21<sup>st</sup> day of October 2016 at the Anson City Hall 1314 Commercial Ave, Anson, TX 79501. Members of council present are as follows; Larry White, Keith Gilbert, Evelyn Edwards, and Mayor Mike Herndon. Also in attendance City attorney Chad Cowan, Police Chief David Moore, and City Manager Mike Herndon.

Mayor Herndon called the meeting to order at 12:00pm

Keith Gilbert provided the opening prayer.

**A. Discuss and take action on Police Chief contract. The Council may adjourn into Executive Session as allowed in Texas Government Code § 551.071 (Discussion with Attorney)"**

At this the City Council adjourned into executive session at 12:01pm. The City Council reconvened into open session at 12:16 pm. Keith Gilbert made the motion accept the Chief of Police contract adding that "the city council may not take any action to terminate this agreement without cause during the period of 120 days following the seating of a new city council member or mayor elected in a general municipal election, unless that person is convicted of a class B misdemeanor offense or higher". Evelyn Edwards provided the second. The motion passed with a vote of 4-1 (Jeannie Free voting nay)

**B. Discuss and take action on City Manager Contract. The Council may adjourn into Executive Session as allowed in Texas Government Code § 551.071 (Discussion with Attorney)"**

At this the City Council adjourned into executive session at 12:17pm. The City Council reconvened into open session at 12:27pm. Larry White made the motion accept the City Manager contract adding that "the city council may not take any action to terminate this agreement without cause during the period of 120 days following the seating of a new city council member or mayor elected in a general municipal election, unless that person is convicted of a class B misdemeanor offense or higher". Keith Gilbert provided the second. The motion passed with a vote of 4-1 (Jeannie Free voting nay)

**C. Discuss and take action on the purchase of City vehicles.**

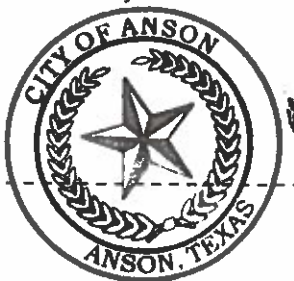
City Manager Sonny Campbell explained to the city council of the poor condition many of the city vehicles are currently in and the need for newer more reliable vehicles. Mr. Campbell presented the council with bids for a 2008 Ford F-150, 2012 GMC Sierra, and a ¾ ton Chevy Pick-up. The Council then discussed the vehicle prices, vehicle maintenance and or issues relating to City Vehicles.

Jeannie free made the motion to approve the purchase of 3 new vehicles not to exceed \$50,000.00. Larry White Provided the second. All approved

**D. Adjourn**

With no further business Mayor Herndon adjourned the meeting at 12:45pm

Witness



Mayor



## **CITY OF ANSON**

1314 Commercial Ave  
Anson, Texas 79501

A Star of the Texas Midwest

### Minutes

#### Anson City Council

The Anson City Council met on the 14<sup>th</sup> day of November, 2016 at the Anson Public Library. Members of the council present are as follows; Keith Gilbert, Jeannie Free, Evelyn Edwards, Larry White, and Mayor Mike Herndon. Also in attendance City Manager Sonny Campbell, Police Chief David Moore, and City attorney Chad Cowan.

**A. Discuss and take action on City Council Minutes from October 11<sup>th</sup> 2016.**

Evelyn Edwards made the motion to approve the minutes as presented, and Larry White provided the second. All approved.

**B. Discuss and take action on Special Call City Council meeting minutes from October 21<sup>st</sup> 2016.**

Larry White made the motion to approved the minutes as presented, and Keith Gilbert provided the second. All approved.

**C. Discuss and take action on Industrial Development Corporation's approval of a \$25,000.00 grant to the Texas Cowboy's Christmas Ball, Inc. d/b/a Anson Pioneer Hall for roof repair.**

Jeannie Free made the motion "I move that we approve the grant from the Industrial Development Corporation of Anson, Inc to the Texas Cowboy's Christmas Ball, Inc. for \$25,000 to do replacement on the roof of the Pioneer Hall due to this being a "project" that includes facilities and improvements to be required or suitable for use for entertainment, including auditoriums, amphitheaters, or concert halls based on Texas Local Government Code Sec. 505.152.". Evelyn Edwards provided the second. All approved.

**D. Discuss and take action on Industrial Development Corporation's approval of a \$3,570.00 grant to the Anson Chamber of Commerce for the purchase of a LED sign.**

Keith Gilbert made the motion to approve the IDC's grant to the Anson Chamber of Commerce for the purchase of a LED sign for advertising purposes. Jeannie Free provided the second. All approved.

**E. Discuss and take action on Anson Development Corporation's approval of a \$3,930.00 grant to the Anson Chamber of Commerce for the purchase of a LED Sign.**

Evelyn Edwards made the motion to approve the ADC's grant to the Anson Chamber of Commerce for the purchase of a LED sign for advertising purposes. Keith Gilbert provided the second. All approved.



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- F. Discuss and take action on rezoning of property; 12.177 acres of land located 2362 CR 391 and also located in the SE corner of the City be re-zoned from Agricultural Open to a mixed use of C-1 Local Retail Sales District and M-2 (Heavy Manufacturing) District for Teo Garcia.**

Jeannie Free made the motion to approve the zoning change as presented, and Keith Gilbert provided the second. All approved.

- G. Discuss and take action on Industrial Development Corporation's approval of a \$19,116.56 loan/grant to Teo Garcia for a metal press.**

Keith Gilbert made the motion to approve the IDC's loan/grant to Teo Garcia for the purchase of a metal press. Larry White provided the second. All approved.

- H. Discuss and take on the sale of trust property known as; A 0.50-acre tract of land out of Block One (1), Abstract 1140, Tract 1140-26, GC&SF RR Company Survey, Jones County, Texas; being more particularly described by metes and bounds referred to in the General Warranty Deed recorded in Volume 356, Page 303 of the Official Public Records of Jones County, Texas; such description being incorporated herein by reference., (28851), From Weldon Davis, P.O. Box 3113, Bryan, Texas 77805. For the amount of \$250.00.**

Keith Gilbert made the motion to reject the bid on property R28851 due to the property being located in a flood zone, and Larry White provided the second. All approved.

- I. Discuss and take action on the sale of trust property known as; Lot Two (2) in Block One Hundred and Sixty-two (162) of the Kennedy-Bishop Addition to the City of Anson, Jones County, Texas, (R22666), From BRONDA CHASE, 10907ALMOND CREST, LIVE OAK, TX 78233. For the amount of \$33.00.**

Evelyn Edwards made the motion to reject the bid of \$33.00 on property known as R22666 from Bronda Chase, and Keith Gilbert provided the second. All approved.

- J. Discuss and take action on the sale of trust property known as; A 0.32-acre tract of land out of Section Two (2), Block One (1), Abstract 758, Tract 758-32, T&NO RR Company Survey, Jones County, Texas; being more particularly described by metes and bounds referred to in the General Warranty Deed recorded in Volume 379, Page 282 of the Official Public Records of Jones County, Texas; such description being incorporated herein by reference., (R15640), From Lemus and Adela Gomez de Lemus, 508 E. Howard Ln., Lot #14 Austin, TX 78753. For the amount of \$1,000.00.**

Evelyn Edwards made the motion to accept the bid of \$1,000.00 on property known as R15640 from Lemus and Adela Gomez de Lemus, and Larry White provided the second. All Approved.



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**K. Discuss and take on Municipal Judge's contract (the council may adjourn into executive session Consultation with attorney).**

The Council at 6:15 adjourned into executive session for consultation with attorney, the City Council then reconvened into open session at 6:40pm.

Evelyn Edwards made the motion to approve Judge Ken Crawford's contract, and Larry White provided the second. All approved.

**L. Discuss and take action on acquiring a loan for the recent purchase of three city vehicles.**

*(Keith Gilbert having signed an affidavit for conflict of interest did not participate in the discussion and abstained from voting)*

Evelyn Edwards made the motion to acquire financing at First Nation Bank of Anson for the amount of \$17,700.00 to be paid per year on a 3 year note. Larry White provided the second. All approved.

**M. Police Report- Discuss and or take action on.**

**a. Police, Animal Control, and Code enforcement reports for October.**

Police Chief David Moore provided the council with a report of Police, Animal control, and Code Enforcement for the month of October. With no action necessary the council moved on.

**N. Mayor's Report- Discuss and or take action on.**

**a. Paying electric bill for the Mays Botanical Garden.**

After council discussion this item was tabled until further investigation as to who is in charge of the Mays Botanical Garden. No Action Taken- Tabled.

**O. Discuss and take action on results of the investigation of damage to City equipment, namely the Tool Cat. The Council may adjourn into Executive Session as allowed in Texas Gov't Code § 551.071 (Consultation with Attorney).**

At this time (6:49pm) the council adjourned into executive session for consultation with attorney. They reconvened into open session at 7:24pm. Upon reconvening into open session, the council announced that the cause of the damage to the front plate of the Tool cat is unknown. City Manager Sonny Campbell allowed a non-city employee to operate city equipment which resulted in the Tool Cat being stuck and further damage to the front of the Tool Cat. City employees removing the Tool Cat from being stuck did so in an improper fashion, which also resulted in damage to the rear of the Tool Cat.

The City Council requested that formal letters of reprimand be levied against the following city employees; Ray Lozano, Eddie Hernandez Jr., Seth Morris, Tommy Hewitt, Pedro Rodriguez (PJ), and Ysidro Seballos. Mayor Herndon made the motion to move forward with the letters, and Evelyn Edwards provided the second. All approved.





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- P. Discuss and take action on and deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, namely the City Manager. The Council may adjourn into Executive Session as allowed in Texas Gov't Code § 551.074 (Personnel Matters).**

At this time (7:27pm) the council adjourned into executive session for consultation with attorney. The council reconvened in open session at 7:45pm.

Keith Gilbert made the motion that a formal letter of reprimand be issued against City Manager Sonny Campbell for allowing non-city employees to operate city equipment. Jeannie Free provided the second. All approved.

- Q. Discuss and take action on Accounts Payable.**

After council review of the accounts payable Keith Gilbert made the motion to approve the accounts payable as presented, and Larry White provided the second. All approved.

- R. Adjourn.**

With no further business Mayor Herndon adjourned the meeting at 7:57pm.

Mayor



Attest





## CITY OF ANSON

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### Minutes

#### Special Call City Council Meeting

The Anson City council met on the 21<sup>st</sup> day of November 2016 at noon at the Anson City Hall 1314 Commercial Ave, Anson, TX 79501. Members of the council present are as follows; Keith Gilbert, Jeannie Free, Larry White, and Mayor Mike Herndon. Also in attendance were City Attorney Chad Cowan, City Manager Sonny Campbell, and Police Chief David Moore.

Mayor Herndon called the meeting to order at 12:00pm.

Larry White provided the opening prayer.

#### **1. Discuss and take action on canvassing the election results from the November 8, 2016, General Election (1st Canvassing).**

At this time City Attorney Chad Cowan presented the City Council with the November 8, 2016 election results.

##### Mayor City of Anson

##### Alderman. Place 1.

Mike Herndon- 357 Votes 47.22%	Linda Powell- 438 Votes 57.94%
Sara Alfaro - 399 Votes 52.78%	Larry White- 318 Votes 42.06%

##### Alderman. Place 5. (unexpired term)

##### Proposition No. 1

Nolan Lindsey - 160 Votes 22.73%	For - 426 Votes 55.91%
Robert Patterson- 294 Votes 41.76%	Against - 336 Votes 44.09%
Terra Ortega - 250 Votes 35.51%	

Keith Gilbert made the motion to accept the 2016/2017 election results as presented, Jeannie Free provided the second. All approved.

#### **2. Mayor, as presiding officer, to discuss potential declaration of an ineligible candidate as set out Texas Election Code Sec. 145.003.**

At this time, Mayor released a declaration of an ineligible candidate. It is as follows "After consultation with the City Attorney, the Texas Secretary of State, and the Texas Municipal League it has been determined that Ms. Ortega does not meet the residency requirement and is ineligible. The Texas Election Code §145.003(d) states "the presiding officer of the final canvassing authority for the office sought by a candidate may declare the candidate ineligible



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after the polls close on election day and before a certificate of election is issued" The presiding officer of the City of Anson is the Mayor and I declare that Terra Ortega is an ineligible candidate. She will not be placed on the ballot for the runoff election. The Texas Election Code §145.005(d) further states that "in a race in which a runoff is required, if the ineligible candidate received the vote that would entitle the candidate to a place on the runoff election ballot, the candidates in the runoff shall be determined in the regular manner but without regard to the votes received by the ineligible candidate." The results of the General Election prior to the declaration of ineligibility was 160 votes Nolan Lindsey, 294 Votes for Robert Patterson, and 250 votes Terra Ortega. That is 704 votes with no candidate receiving a majority of the votes. If you do not count the votes for Ms. Ortega, you have 454 votes between Nolan Lindsey and Robert Patterson, and Mr. Patterson has a majority of those 454 votes."

### 3. Discuss and take action on canvassing the election results from the November 8, 2016, General Election (2nd Canvassing), if necessary.

At this time, City Attorney Chad Cowan announced the election results after the declaration of ineligibility issued by Mayor Herndon.

#### Mayor City of Anson Alderman. Place 1.

Mike Herndon- 357 Votes 47.22% Linda White- 438 Votes 57.94%  
Sara Alfaro - 399 Votes 52.78% Larry White- 318 Votes 42.06%

#### Alderman. Place 5. (unexpired term) Proposition No. 1

Nolan Lindsey - 160 Votes 35.25% For - 426 Votes 55.91%  
Robert Patterson- 294 Votes 64.75% Against - 336 Votes 44.09%

Larry White made the motion to accept the 2016/2017 election results as presented. Keith Gilbert provided the second. All approved.

### 4. Adjourn

With no further business, Mayor Herndon adjourned the meeting at 12:15pm.

Mayor



Attest



# *CITY OF ANSON*

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## Minutes

### Anson City Council

The Anson City Council met on the 12<sup>th</sup> day of December, 2016 at the Anson Public Library. Members of the council present are as follows; Jeannie Free, Larry White, Evelyn Edwards, and Mayor Mike Herndon. Also in attendance Police Chief David Moore, City Manager Sonny Campbell, and City Attorney Chad Cowan.

Mayor Herndon called the meeting to order at 6:00pm.

Larry White provided the opening prayer.

**A. Discuss and take action on Minutes from City Council meeting held on November 14, 2016**

Larry White made the motion to approve the minutes with changes to agenda item F, and Evelyn Edwards provided the second. All approved.

**B. Discuss and take action on minutes from Special Call City Council meeting held on November 21, 2016.**

Larry White made the motion to approve the minutes as presented, Jeannie Free provided the second. All approved.

**C. Discuss and take action on a resolution designating an administration service provider and an engineering service provider for the 2017-2018 Texas CDBG Community Development Grant.**

City Manager Sonny Campbell informed the council of the review committees selection of GrantWorks for the administration services and Jacob and Martin for the engineering services for CDBG Grant.

Evelyn Edwards made the motion to move forward with Resolution 121216 selecting GrantWorks and Jacob and Martin for the CDBG Grant, and Larry White Provided the second. All approved. Gary Smith (a representative with GrantWorks) was in attendance of the meeting to field any questions the council may have and explain the CDBG grant process.

**D. Discuss and take action on the sale of trust property known as; Being a piece of land located in the Northeast Quarter (NE/4) of Section Two (2), Block One (1), T & NO RR Co. Survey, City of Anson, Jones County, Texas, and being more particularly described by metes and bounds as follows: BEGINNING at a point Two Hundred Feet (200') East (E) from the Southeast (SE) corner of Block Fifty-three (53), Original Town of Anson; THENCE East (E) Two Hundred Fifty-five feet (255') to Wichita Valley Railroad ROW WBL for Southeast (SE) corner of this tract; THENCE North (N) Three Hundred feet (300') with WBL of said Wichita Railroad ROW to Northeast (NE) corner of this tract; THENCE West (W) Two Hundred Fifty-five feet (255') to Northwest (NW) corner of this tract; THENCE South**



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**(S) Three Hundred Feet (300') to the PLACE OF BEGINNING; being that property more particularly described in a Warranty Deed recorded in Volume 639, Page 90 of the Deed Records of Jones County, Texas., (R11144). For the amount of \$700.00 from Victoria Estrada, 602 Commercial Ave., Anson, TX 79501.**

Evelyn Edwards made the motion to accept the bid of \$700.00 from Victoria Estrada on property known as R1114. Larry White provided the second. All approved.

- E. Discuss and take action on the sale of trust property known as Lots One (1), Two (2), Three (3), Four (4), and Five (5) in Block One (1) of McGaughy Addition of the Town of Anson, Jones County, Texas, (R13925) for the amount of \$250.00 from Anthony Estrada, 602 Commercial Ave, Anson, TX 79501.**

Jeannie Free made the motion to accept the bid of \$250.00 from Anthony Estrada on property known as R13925. Evelyn Edwards provided the second. All approved.

- F. Police Report- Discuss and or take action on**

- a. Police, Animal Control, and Code enforcement reports for November.**

Police Chief David Moore provided the council with a report of Police, Animal Control, and Code enforcement activity for the month of November.

With no action needed the council moved on.

- G. City Manager Report Discuss and or take action on.**

- a. Financial Update**

City Manager Campbell informed the council of the current status of each City of Anson bank account. With no action needed the council moved on.

- b. City Manager update**

At this time City Manager Campbell told the council of a full service Star Dodge Dealership and a Hyundai Dealership opening in the City. He also spoke of a possible third business by C4 Fuels that would be a convenience store/Truck Stop.

With no action needed the council moved on.

- H. Discuss and take action on accounts payable.**

After council review of the accounts payable, Evelyn Edwards made the motion to approve the bills as presented and Jeannie Free provided the second. All approved.

- I. Discuss and take action on swearing in recently elected City Officials.**

At this time, City Attorney Chad Cowan individually swore in **Sara Alfaro-Mayor, Linda Powell-Alderman place 1, and Robert Patterson Alderman place 5.**

Before continuing, Mayor Alfaro presented Mike Herndon and Larry White a plaque of recognition for their service to the City of Anson.